

**Beverly Beach Water District Minutes  
Board of Commissioners Meeting  
February 11, 2026, at 6:00 p.m.  
Beverly Beach Water District Office**

**6:03: Welcome, Review; Call to Order**

The meeting was called to order by President Kendra Holloway.

In attendance were, Kendra Holloway, Roger Rees, Marilynne Coblenz, Leon Nelson and guests Kristen Milligan, Julie Wehling, Devin and Jalene.

Curtis from NWN attending via phone.

**Motion:** accept January minutes and current agenda.

Marilynne moved, Kendra second and approved by Roger and Leon. No dissenters.

**6:05 pm: Water Plant/Distribution System Report**

NWN overview given by Curtis

Fail-safe pump coming from Florida.

Waiting for pump from New York, will be shipping soon, no date given. Second pump on order?

Dock repairs completed by Tim

Hydrant work is ongoing

Invoice will be a little late

Alvarez water shut-off valve still not located. Maybe by end of next week?

May cost around \$2500.00 to locate.

**6:15 pm: Interim President's Report**

Kristen's resignation as of 1/21/26 acknowledged

**Motion:** approval of new member Julie Wehling

Marilynne moved, Roger second and approved by Kendra and Leon. No dissenters.

**6:22 pm: Old Business**

Marilynne will be updating Emergency Operations Plan Draft, to be approved at next meeting.

Website updates will be handled by Marilynne with Leon as backup

**Motion:** approve Master Plan Grant as presented by Roger

Kendra moved, Roger second and approved by Julie, Marilynne and Leon. No dissenters.

**6:30 pm: New Business**

Curtis stated that the asphalt repair at 11555 NE Avery will be re-done properly when possible

Roger will update Tom who is living at above address.

"Dial My Calls" text and email has been set up and tested by Kendra and Marina,

Marina has master list

Bank Account ACH appears to be broken, Marina will be checking into it,

signature cards may need to be signed

District building maintenance will be handled by Paul Smith

**6:45 pm: Treasurer's Report**

Reference Treasurer's report by Roger for February 11, 2026.

SIPP Proposal to be sent out tonight

**Motion:** Approve Civil West bill for \$3065.25

Marilyne moved, Leon second, approved by Julie, Roger and Kendra. No dissenters.

**Motion:** approve TAG invoice for \$3595.11 (Oct. 5 and 6 -Analog Channel)

Kendra moved, Roger second and approved by Marilyne, Julie and Leon. No dissenters.

**Motion: 6:46 pm:** approve use of AWSE Grant to pay NWN for work on SIPP  
as per ARPA Grant (AWSE-6) topic on Treasurer's report

Kendra moved, Leon second, approved by Julie, Roger and Marilyne. No dissenters.

**Motion:** approve use of email for approving Journal billing as per Budge Update topic  
on Treasurer's report

Roger moved, Kendra second, approved by Julie, Marilyne and Leon. No dissenters.

### **6:59 pm: Community Engagement**

Update of January Special Meeting provided by Jalene

**Motion: 7:06 pm** establish an Emergency Preparedness Committee as specified in the Agenda

Marilyne moved, Leon second, approved by Julie, Roger and Kendra. No dissenters.

**Motion: 7:07 pm** establish an Operations and Maintenance Committee as specified in the Agenda

Kendra moved, Leon second, approved by Julie, Roger and Marilyne. No dissenters.

### **Continuing Business and Future Projects**

Hydrants still in progress

Updating district policies, rules and regulations still in progress

Rate study to be discussed

Welcome packet to be discussed

Internal file sharing provider still in discussion

Kendra suggested the possibility of finding a more local bookkeeper.

### **Upcoming meetings:**

24 hour advanced notice by Marina of upcoming meetings?

### **Adjourn 7:20 pm**

**Motion:** to adjourn

Kendra moved, Roger second, approved by Marilyne, Julie and Leon. No dissenters.

Respectfully submitted,

Leon Nelson