

**Beverly Beach Water District**

Board of Commissioners Meeting - Agenda

June 19, 2024, at 6:00 p.m.

Beverly Beach Water District Office

1. Call to Order
2. Review/Approval of Minutes
  - a. Minutes from April 17, 2024
3. Financial/Treasurers Report
  - a. Public Hearing – 2024-25 Proposed Budget
  - b. Financials and Aging report
  - c. Approval of bills
    - i. Northwest Natural Water – March 2024 Inv. 3059  
(\$6,824.89)
4. Water Plant/Distribution System
  - i. Hydrant flushing and condition report
5. Old Business
  - a. ECWAG Grant
6. New Business
  - a. ARPA Grant
  - b. 2024-25 Safety and Security Grant
7. Adjourn

**BEVERLY BEACH WATER DISTRICT  
BOARD OF COMMISSIONERS MEETING – MINUTES  
May 15, 2024**

**Call to Order 6:10 PM**

The meeting was called to order by the President, Tim Gross. In attendance were Tim Gross, Kristen Milligan, Leo Newberg and Leon Nelson.

**Approval of Minutes 6:12 PM**

April 15, 2024 minutes were reviewed, moved, second, and approved by all.

**Financial/Treasurer Report 6:15PM**

General discussions concerning finance reports.  
Approval of bills for Northwest Natural Water for March and April.  
March 2024 Inv. 2450 for \$5,205.54  
April 2024 Inv. 2962 for \$4,700.00  
Moved by Leon, Second by Leo, Approved by all at 6:23 pm  
Discussion concerning FY 24/25 budget Preparation  
Initial budget clarification

**Water Plant/Distribution System**

NW Natural Water Services LLC will be submitting a revised support contract.

**Old Business 6:28 PM:**

Painting of water plant building completed.  
Need to renew entity status for ECWAG Grant (1946 Water District 6 1<sup>st</sup> water rights?)

**New Business 6:30 PM:**

Discussion concerning building maintenance, repair and estimates concerning same.  
General maintenance of warehouse/meeting building  
Issues concerning need for new roof of warehouse/meeting building (type of roof?)  
General maintenance of water treatment plant  
Fire hydrant restoration (need assessment from North West Natural?)  
Need for water plant media replacement with cost estimate  
North West Natural new contract/agreement needs to be reviewed for next meeting

**The meeting adjourned at 6:45**

Moved by Leon second by Tim, approved by all.

Respectfully submitted,

Leon Nelson

	<b>BEVERLY BEACH WATER DISTRICT</b>				
	<b>STATEMENT OF INCOME AND EXPENSES- ACCURAL BASIS</b>				
	<b>CURRENT AND YEAR TO DATE 2023/2024</b>				
	<b>May 2024</b>	<b>July 2023 - May 2024</b>			
<b>INCOME/EXPENSES</b>	CURRENT PERIOD	YEAR TO DATE	ANNUAL	BUDGET	% OF BUDGET
	ACTUAL	ACTUAL	BUDGET	BALANCE	
<b>INCOME</b>					
1-0401 Water Sales	\$ 10,200.97	\$ 112,884.49	\$ 120,298.75	\$ 7,414.26	94%
1-0402 Water Sales - Late fee	\$ 3.67	\$ 362.21	\$ 300.00	\$ (62.21)	121%
1-0403 Water Sales - Transfer of Service	\$ -	\$ 200.00	\$ 500.00	\$ 300.00	40%
1-0404 Water Sales - Service Disconnecting	\$ -	\$ 600.00	\$ 200.00	\$ (400.00)	300%
1-0405 Hookups	\$ -	\$ -	\$ 2,400.00	\$ 2,400.00	0%
				\$ -	
<b>Total Water Sales &amp; Hookups</b>	<b>\$ 10,204.64</b>	<b>\$ 114,046.70</b>	<b>\$ 123,698.75</b>	<b>\$ 9,652.05</b>	<b>92%</b>
<b>INTEREST INCOME</b>					
1-0412 Oregon Coast Bank -SDC	\$ -	\$ 222.46	\$ 160.00	\$ (62.46)	139%
1-0414 Oregon Coast Bank - Dist Fund	\$ -	\$ 384.96	\$ 385.00	\$ 0.04	100%
1-0416 Oregon Coast Bank - Gen'l Fund	\$ 625.24	\$ 3,107.43	\$ 24.00	\$ (3,083.43)	12948%
<b>Total Interest Income</b>	<b>\$ 625.24</b>	<b>\$ 3,714.85</b>	<b>\$ 569.00</b>	<b>\$ (3,145.85)</b>	<b>653%</b>
<b>1-0450 Property Taxes</b>	<b>\$ -</b>	<b>\$ 63,547.29</b>			
<b>5010 Processing Fee - Credit Card</b>	<b>\$ 26.53</b>	<b>\$ 136.11</b>	<b>\$ 180.00</b>	<b>\$ 43.89</b>	<b>76%</b>
<b>Unapplied Cash Payments</b>	<b>\$ -</b>	<b>\$ -</b>			

<b>4999 - Uncategorized Income</b>	\$	-	\$	<b>136.00</b>		
<b>5009 Returned Check Charges</b>	\$	<b>35.00</b>	\$	<b>105.00</b>		
<b>TOTAL INCOME/GROSS PROFIT</b>	\$	<b>10,891.41</b>	\$	<b>181,685.95</b>	\$ <b>124,447.75</b>	\$ <b>(57,238.20)</b> <b>146%</b>
<b>EXPENSES</b>						
<b>1-0700 Maintenance/Repair/Improvement</b>						
0700.1 Water Plant Maint/Improvement	\$	4,955.00	\$	10,666.66	\$ 3,621.04	\$ (7,045.62) 295%
0700.10 District Office Manint/Repairs	\$	-	\$	-	\$ 3,550.44	\$ 3,550.44 0%
0700.11 Customer Maintenance/Repairs	\$	-	\$	43,122.30	\$ 3,571.44	\$ (39,550.86) 1207%
0700.2 Generator Building	\$	-	\$	379.11	\$ 3,564.44	\$ 3,185.33 11%
0700.20 Tools/Equipments	\$	-	\$	-	\$ 3,549.76	\$ 3,549.76 0%
0700.3 Plant Equipment	\$	-	\$	-	\$ 3,571.44	\$ 3,571.44 0%
0700.4 Tank Maintenance/Repairs	\$	505.54	\$	505.54	\$ 3,571.44	\$ 3,065.90 14%
<b>Total Maintenance/Repairs/Improvement</b>	\$	<b>5,460.54</b>	\$	<b>54,673.61</b>	\$ <b>25,000.00</b>	\$ <b>(29,673.61)</b> <b>219%</b>
<b>1-0701 Plant Contractor-Hiland Water</b>	\$	<b>9,400.00</b>	\$	<b>47,000.00</b>	\$ <b>50,000.00</b>	\$ <b>3,000.00</b> <b>94%</b>
<b>1-0705 Office Expenses</b>						
1-0706 Licenses & Fees	\$	150.00	\$	1,014.41	\$ 1,300.00	\$ 285.59 78%
1-0707 Membership Fees	\$	63.00	\$	999.85	\$ 600.00	\$ (399.85) 167%
1-0709 US Postmaster	\$	-	\$	446.00	\$ 800.00	\$ 354.00 56%
1-0711 Office Supplies	\$	45.90	\$	324.20	\$ 450.00	\$ 125.80 72%
1-0712 Office Equipment (BBWD cell phone)	\$	-	\$	-	\$ -	\$ -
1-0716 Stramline (Web page)	\$	-	\$	1,580.00	\$ 1,540.00	\$ (40.00) 103%
<b>Total Office Expenses</b>	\$	<b>258.90</b>	\$	<b>4,364.46</b>	\$ <b>4,690.00</b>	\$ <b>325.54</b> <b>93%</b>

<b>1-0750 Insurance</b>						
1-0752 Property & Liability	\$ -	\$ 8,679.00	\$ 9,000.00	\$ 321.00	96%	
1-0753 Bonding-Pres/Treas/Cleark	\$ -	\$ 258.00	\$ 600.00	\$ 342.00	43%	
<b>Total Insurance</b>	<b>\$ -</b>	<b>\$ 8,937.00</b>	<b>\$ 9,600.00</b>	<b>\$ 663.00</b>	<b>93%</b>	
<b>1-0760 Utilities</b>						
1-0761 Electic (Office)	\$ 98.65	\$ 833.98	\$ 1,099.92	\$ 265.94	76%	
1-0762 Telephone	\$ 217.20	\$ 3,196.74	\$ 3,500.00	\$ 303.26	91%	
1-0763 Electric (Plant)	\$ 478.12	\$ 5,955.24	\$ 6,200.00	\$ 244.76	96%	
1-0764 Propane	\$ -	\$ -	\$ 500.08	\$ 500.08	0%	
<b>Total Utilities</b>	<b>\$ 793.97</b>	<b>\$ 9,985.96</b>	<b>\$ 11,300.00</b>	<b>\$ 1,314.04</b>	<b>88%</b>	
<b>1-0770 Accounting</b>						
1-0772 Grimstad	\$ -	\$ 8,300.00	\$ 5,200.00	\$ (3,100.00)	160%	
1-0773 Accounting	\$ 675.00	\$ 12,615.00	\$ 9,500.00	\$ (3,115.00)	133%	
<b>Total Accounting</b>	<b>\$ 675.00</b>	<b>\$ 20,915.00</b>	<b>\$ 14,700.00</b>	<b>\$ (6,215.00)</b>	<b>142%</b>	
<b>1-0775 Property Tax Expense</b>	<b>\$ -</b>	<b>\$ 18.19</b>				
<b>1-0785 Bank Charge</b>						
1-0788 Facility Improvement Loan Interest (Bo	\$ -	\$ 28,144.00				
1-0789 Bank ACH Fees	\$ -	\$ 200.00	\$ 300.00	\$ 100.00	67%	
1-0790 Credit Card Fees + QB pmt fees	\$ 17.92	\$ 310.23	\$ 475.00	\$ 164.77	65%	
1-0787 Other Charges (NSF ACH)	\$ 44.11	\$ 237.61		\$ (237.61)		
<b>Total Bank Charge</b>	<b>\$ 62.03</b>	<b>\$ 28,891.84</b>	<b>\$ 775.00</b>	<b>\$ (28,116.84)</b>	<b>3728%</b>	

<b>1-0795 Chemical &amp; Testing</b>					
1-0796 Chemicals	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	0%
1-0797 Testing	\$ 935.00	\$ 3,237.00	\$ 6,000.00	\$ 2,763.00	54%
<b>Total Chemical &amp; Testing</b>	<b>\$ 935.00</b>	<b>\$ 3,237.00</b>	<b>\$ 7,000.00</b>	<b>\$ 3,763.00</b>	<b>46%</b>
	\$ -	\$ -			
<b>TOTAL EXPENSES</b>	<b>\$ 17,585.44</b>	<b>\$ 178,023.06</b>	<b>\$ 123,065.00</b>	<b>\$ (54,958.06)</b>	<b>145%</b>
Other Expense - Reconciliation Discrepancy	\$ -	\$ 139.65			
<b>OTHER INCOME</b>					
1-0491 Miscellaneous Income (sale of equipmen	\$ -	\$ 200.00	\$ -	\$ -	
	0				
<b>NET INCOME</b>	<b>\$ (6,694.03)</b>	<b>\$ 4,002.54</b>			
<b>Note: Other Expense - Reconciliation Discrepancy</b>					
CK 568042819 \$139.65 rec'd June applied to May & June 2023 inv. and					
didn't get deposited until August 30 2023. 11481 NE Coos					
Uncategorized Income- Unidentify ck 9230 rec'd 8/17/23 \$136.00					

# Beverly Beach Water District

## Profit and Loss

May 2024

	TOTAL
Income	
1-0401 Water Sales	10,200.97
1-0402 Water Sales-late fee	3.67
1-0410 Interest Income	
1-0416 Oregon Coast Bank- Gen'l Fund	625.24
<b>Total 1-0410 Interest Income</b>	<b>625.24</b>
5009 Returned Check Charges	35.00
5010 Processing Fee - credit card	26.53
<b>Total Income</b>	<b>\$10,891.41</b>
<b>GROSS PROFIT</b>	<b>\$10,891.41</b>
Expenses	
1-0700 Maintenance/Repair/Improvement	
0700.1 Water Plant Maint/Improvement	4,955.00
0700.4 Tank maintenance/repair	505.54
<b>Total 1-0700 Maintenance/Repair/Improvement</b>	<b>5,460.54</b>
1-0701 Plant Contractor-Hiland Water	9,400.00
1-0705 Office Expense	
1-0706 Licenses & fees	150.00
1-0707 Membership fees	63.00
1-0711 Office supplies	45.90
<b>Total 1-0705 Office Expense</b>	<b>258.90</b>
1-0760 Utilities	
1-0761 Electric(office)	98.65
1-0762 Telephone	217.20
1-0763 Electric (plant)	478.12
<b>Total 1-0760 Utilities</b>	<b>793.97</b>
1-0770 Accounting	
1-0773 Accounting	675.00
<b>Total 1-0770 Accounting</b>	<b>675.00</b>
1-0785 Bank Charges	
1-0787 Other Charges	44.11
<b>Total 1-0785 Bank Charges</b>	<b>44.11</b>
1-0795 Chemical & Testing	
1-0797 Testing	935.00
<b>Total 1-0795 Chemical &amp; Testing</b>	<b>935.00</b>
QuickBooks Payments Fees	17.92
<b>Total Expenses</b>	<b>\$17,585.44</b>
<b>NET OPERATING INCOME</b>	<b>\$ -6,694.03</b>
<b>NET INCOME</b>	<b>\$ -6,694.03</b>

# Beverly Beach Water District

## Profit and Loss

July 2023 - May 2024

	TOTAL
Income	
1-0401 Water Sales	112,884.49
1-0402 Water Sales-late fee	362.21
1-0403 Water Sales-Transfer of Service	200.00
1-0404 Water Sales-Service Disconnect	600.00
1-0410 Interest Income	
1-0412 Oregon Coast Bank - SDC	222.46
1-0414 Oregon Coast Bank - Dist. Fund	384.96
1-0416 Oregon Coast Bank- Gen'l Fund	3,107.43
<b>Total 1-0410 Interest Income</b>	<b>3,714.85</b>
1-0450 Property Taxes	63,547.29
4999 Uncategorized Income	136.00
5009 Returned Check Charges	105.00
5010 Processing Fee - credit card	136.11
<b>Total Income</b>	<b>\$181,685.95</b>
<b>GROSS PROFIT</b>	<b>\$181,685.95</b>
Expenses	
1-0700 Maintenance/Repair/Improvement	
0700.1 Water Plant Maint/Improvement	10,666.66
0700.11 Customer maintenance/repairs	43,122.30
0700.2 Generator Building	379.11
0700.4 Tank maintenance/repair	505.54
<b>Total 1-0700 Maintenance/Repair/Improvement</b>	<b>54,673.61</b>
1-0701 Plant Contractor-Hiland Water	47,000.00
1-0705 Office Expense	
1-0706 Licenses & fees	1,014.41
1-0707 Membership fees	999.85
1-0709 US Postmaster	446.00
1-0711 Office supplies	324.20
1-0716 Streamline (Web Page)	1,580.00
<b>Total 1-0705 Office Expense</b>	<b>4,364.46</b>
1-0750 Insurance	
1-0752 Property & Liability	8,679.00
1-0753 Bonding- Pres/Treas/Clerk	258.00
<b>Total 1-0750 Insurance</b>	<b>8,937.00</b>
1-0760 Utilities	
1-0761 Electric(office)	833.98
1-0762 Telephone	3,196.74
1-0763 Electric (plant)	5,955.24
<b>Total 1-0760 Utilities</b>	<b>9,985.96</b>



# Beverly Beach Water District

## Profit and Loss

July 2023 - May 2024

	TOTAL
1-0770 Accounting	
1-0772 Grimstad	8,300.00
1-0773 Accounting	12,615.00
<b>Total 1-0770 Accounting</b>	<b>20,915.00</b>
1-0775 Property Tax Expense	18.19
1-0785 Bank Charges	
1-0786 Returned Check	0.00
1-0787 Other Charges	237.61
1-0788 Facility Improve Loan Interest	28,144.00
1-0789 Bank ACH Fee	200.00
1-0790 Credit Card Fees	292.31
<b>Total 1-0785 Bank Charges</b>	<b>28,873.92</b>
1-0795 Chemical & Testing	
1-0797 Testing	3,237.00
<b>Total 1-0795 Chemical &amp; Testing</b>	<b>3,237.00</b>
QuickBooks Payments Fees	17.92
<b>Total Expenses</b>	<b>\$178,023.06</b>
<b>NET OPERATING INCOME</b>	<b>\$3,662.89</b>
Other Income	
1-0490 Other Income	
1-0491 Miscellaneous Income	200.00
<b>Total 1-0490 Other Income</b>	<b>200.00</b>
<b>Total Other Income</b>	<b>\$200.00</b>
Other Expenses	
Reconciliation Discrepancies	-139.65
<b>Total Other Expenses</b>	<b>\$ -139.65</b>
<b>NET OTHER INCOME</b>	<b>\$339.65</b>
<b>NET INCOME</b>	<b>\$4,002.54</b>

# Beverly Beach Water District

## A/R Aging Summary

As of June 18, 2024

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
11230 NE Coos St.						\$0.00
Rangitsch, Karen					707.12	\$707.12
<b>Total 11230 NE Coos St.</b>					<b>707.12</b>	<b>\$707.12</b>
11408 NE Coos						\$0.00
Hart, Chris and Anna		-58.80				\$ -58.80
<b>Total 11408 NE Coos</b>		<b>-58.80</b>				<b>\$ -58.80</b>
11415 NE Coos St						\$0.00
Paul & Connie Schmidt	73.50	73.50				\$147.00
<b>Total 11415 NE Coos St</b>	<b>73.50</b>	<b>73.50</b>				<b>\$147.00</b>
11458 NE Avery						\$0.00
Safety Electric Inc.	136.00					\$136.00
<b>Total 11458 NE Avery</b>	<b>136.00</b>					<b>\$136.00</b>
11469 NE Beverly Dr.					-433.66	\$ -433.66
11481 NE Coos St.						\$0.00
Linda & Diarmid John Flatley III		-73.50				\$ -73.50
<b>Total 11481 NE Coos St.</b>		<b>-73.50</b>				<b>\$ -73.50</b>
11511 NE Avery St						\$0.00
Schakohl, Tracy & Beverly	136.00					\$136.00
<b>Total 11511 NE Avery St</b>	<b>136.00</b>					<b>\$136.00</b>
11528 NE Benton St.						\$0.00
Jespersen, Mike & Heather	73.50				22.04	\$95.54
<b>Total 11528 NE Benton St.</b>	<b>73.50</b>				<b>22.04</b>	<b>\$95.54</b>
11558 NE Benton St.						\$0.00
Lazerus, Timothy A.	73.50					\$73.50
<b>Total 11558 NE Benton St.</b>	<b>73.50</b>					<b>\$73.50</b>
11577 NE Benton St.						\$0.00
Oxsen, Leah	75.97	75.97				\$151.94
<b>Total 11577 NE Benton St.</b>	<b>75.97</b>	<b>75.97</b>				<b>\$151.94</b>
11580 NE Beverly Dr						\$0.00
Goudy, Tracy	73.50	73.50	73.50	73.50	73.50	\$367.50
<b>Total 11580 NE Beverly Dr</b>	<b>73.50</b>	<b>73.50</b>	<b>73.50</b>	<b>73.50</b>	<b>73.50</b>	<b>\$367.50</b>
11597 NE Avery St						\$0.00
Zemke, Diane		-136.00				\$ -136.00
<b>Total 11597 NE Avery St</b>		<b>-136.00</b>				<b>\$ -136.00</b>
11608 NE Avery St.		-75.00	-57.60			\$ -132.60
11625 NE Avery St.						\$0.00
Jackson, Dan & Fae	136.00					\$136.00
<b>Total 11625 NE Avery St.</b>	<b>136.00</b>					<b>\$136.00</b>
11626 NE Beverly Dr.					0.00	\$0.00
11645 NE Avery St.						\$0.00
Crockett, Carol Ann					-73.50	\$ -73.50
<b>Total 11645 NE Avery St.</b>					<b>-73.50</b>	<b>\$ -73.50</b>

# Beverly Beach Water District

## A/R Aging Summary

As of June 18, 2024

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
11656 NE Beverly Dr.						\$0.00
Hassell, James	73.50					\$73.50
<b>Total 11656 NE Beverly Dr.</b>	<b>73.50</b>					<b>\$73.50</b>
11664 NE Avery St.						\$0.00
Henry, Cyndi	73.50					\$73.50
<b>Total 11664 NE Avery St.</b>	<b>73.50</b>					<b>\$73.50</b>
11685 NE Avery St.						\$0.00
Geist, Wendy	73.50					\$73.50
<b>Total 11685 NE Avery St.</b>	<b>73.50</b>					<b>\$73.50</b>
11686 NE Beverly Dr.						\$0.00
Fork, Keith & Pamela					-220.50	\$ -220.50
<b>Total 11686 NE Beverly Dr.</b>					<b>-220.50</b>	<b>\$ -220.50</b>
11720 NE Beverly Dr.						\$0.00
Johnson, Dean		-36.26				\$ -36.26
<b>Total 11720 NE Beverly Dr.</b>		<b>-36.26</b>				<b>\$ -36.26</b>
11756 NE Beverly Dr., Paul Smith		73.50				\$73.50
11790 NE Beverly Dr.						\$0.00
Scheler, Wanda	73.50					\$73.50
<b>Total 11790 NE Beverly Dr.</b>	<b>73.50</b>					<b>\$73.50</b>
11862 NE Beverly Dr.						\$0.00
Zheng, Crystal		-128.66	128.66			\$0.00
<b>Total 11862 NE Beverly Dr.</b>		<b>-128.66</b>	<b>128.66</b>			<b>\$0.00</b>
11922 NE Beverly Ln.						\$0.00
Worden, Kate					1,187.74	\$1,187.74
<b>Total 11922 NE Beverly Ln.</b>					<b>1,187.74</b>	<b>\$1,187.74</b>
11964 NE Beverly Ln						\$0.00
Schultze, Louis	73.50					\$73.50
<b>Total 11964 NE Beverly Ln</b>	<b>73.50</b>					<b>\$73.50</b>
11988 NE Beverly Dr.						\$0.00
Ekmanis, Iris		-73.50			-2.47	\$ -75.97
<b>Total 11988 NE Beverly Dr.</b>		<b>-73.50</b>			<b>-2.47</b>	<b>\$ -75.97</b>
12169 NE Benton St.						\$0.00
Hofeld, Lorne & Shannon	136.00	81.22				\$217.22
<b>Total 12169 NE Benton St.</b>	<b>136.00</b>	<b>81.22</b>				<b>\$217.22</b>
12212 NE Benton St.						\$0.00
Leighty, Ronn and Kim	73.50					\$73.50
<b>Total 12212 NE Benton St.</b>	<b>73.50</b>					<b>\$73.50</b>
12287 NE Coos St.						\$0.00
Manser, Rodney L.	73.50	112.17	119.52			\$305.19
<b>Total 12287 NE Coos St.</b>	<b>73.50</b>	<b>112.17</b>	<b>119.52</b>			<b>\$305.19</b>
162 NE 113th St						\$0.00
Durrett, Suzan		-4.50				\$ -4.50

# Beverly Beach Water District

## A/R Aging Summary

As of June 18, 2024

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
<b>Total 162 NE 113th St</b>		<b>-4.50</b>				<b>\$ -4.50</b>
270 NE 121st St.						\$0.00
Jones, Stephen & Patricia	73.50	73.50				\$147.00
<b>Total 270 NE 121st St.</b>	<b>73.50</b>	<b>73.50</b>				<b>\$147.00</b>
<b>TOTAL</b>	<b>\$1,501.97</b>	<b>\$ -22.86</b>	<b>\$264.08</b>	<b>\$73.50</b>	<b>\$1,260.27</b>	<b>\$3,076.96</b>

<b>GENERAL ACCOUNT</b>	<b>Average Based on</b>		
	<b>Current Budget</b>	<b>Actual</b>	<b>Proposed</b>
	<b>Jul 22-Jun 23</b>	<b>Jul 22-Jun 23</b>	<b>Jul 23-Jun 24</b>

**INCOME**

Water Sales	120,298.75	122,005.16	120,298.75
Water Sales Late Fees	300.00	432.66	300.00
Transfer of Service	500.00	360.00	500.00
Service Disconnects	200.00	240.00	200.00
Hookups	2,400.00	4,200.00	2,400.00
Interest OSB SDC	160.00	244.04	160.00
Interest OCB District Fund	385.00	363.86	385.00
Interest OCB General Fund	24.00	13.83	24.00
Credit Card Fees	180.00	327.07	180.00
<b>TOTAL INCOME</b>	<b>124,447.75</b>	<b>128,186.62</b>	<b>124,447.75</b>

**PLANT EXPENSE**

Plant Contractor Hiland	60,000.00	48,197.94	50,000.00
Maintenance/Repari/Improvement	10,000.00	27,262.99	25,000.00
<b>TOTAL PLANT EXPENSE</b>	<b>70,000.00</b>	<b>75,460.93</b>	<b>75,000.00</b>

**OFFICE EXPENSE**

Licenses & Fees	1,300.00	1,021.54	1,300.00
Membership Fees	600.00	493.53	600.00
USPS	800.00	516.00	800.00
Office Supplies	450.00	414.90	450.00
Office Equipment	250.00	0.00	0.00
Streamline (web page)			1,540.00
<b>TOTAL OFFICE EXPENSE</b>	<b>3,400.00</b>	<b>2,445.97</b>	<b>4,690.00</b>

**INSURANCE**

Property & Liability	6,500.00	8,916.00	9,000.00
Bonding	600.00	600.00	600.00
<b>TOTAL INSURANCE</b>	<b>7,100.00</b>	<b>9,516.00</b>	<b>9,600.00</b>

**UTILITIES**

Electric (office)	850.00	1,028.26	1,100.00
Telephone	3,800.00	3,263.82	3,500.00
Electric (Plant)	4,500.00	6,037.58	6,200.00
Propane	135.00	462.28	500.00
<b>TOTAL UTILITIES</b>	<b>9,285.00</b>	<b>10,791.94</b>	<b>11,300.00</b>

**ACCOUNTING**

Grimstad	5,200.00	8,000.00	5,200.00
Accounting	9,500.00	9,309.00	9,500.00

**TOTAL ACCOUNTING** 14,700.00 17,309.00 14,700.00

**BANK CHARGES**

Bank ACH Fees	300.00	300.00	300.00
Credit Card Fees	210.00	454.87	475.00
<b>TOTAL BANK CHARGES</b>	510.00	754.87	775.00

**CHEMICALS & TESTING**

Chemicals	3,500.00	662.24	1,000.00
Testing	2,500.00	5,547.60	6,000.00
<b>TOTAL CHEMICALS &amp; TESTING</b>	6,000.00	6,209.84	7,000.00

**TOTAL EXPENSE** 110,995.00 122,488.55 123,065.00  
**NET INCOME** 13,452.75 5,698.07 1,382.75

<b>BOND ACCOUNT RESTRICTED ACCOUNT</b>	<b>USDA</b>	<b>Current Budget Jul 22-Jun 23</b>	<b>Average Based on Actual Jul 22-Jun 23</b>	<b>Proposed Jul 23-Jun 24</b>
<b>INCOME</b>				
General Obligation Bond Debt Service		29,000.00		
Permanent Rate Tax (\$0.8626/\$1000)		26,400.00		
<b>TOTAL INCOME</b>		55,400.00	0.00	0.00
<b>EXPENSE</b>				
USDA Bond Payment		28,144.00		
Transfer to General Fund		26,400.00		
<b>TOTAL EXPENSE</b>		54,544.00		
<b>NET INCOME</b>		856.00	0.00	0.00

## BUDGET COMMUNICATED TO LINCOLN COUNTY FOR THE ARPA PROPOSAL (June 13, 2024)

### DRAFT BEVERLY BEACH WATER DISTRICT BUDGET FOR FY25 (July 2024 to June 2025).

To be finalized during Board Meeting per BBWD Governance. Questions: Contact Tim Gross or Kriste

#### GENERAL ACCOUNT

**Proposed**  
**Jul 24-Jun 25**

#### INCOME

Water Sales	\$125,615.04
Water Sales Late Fees	\$300.00
Transfer of Service	\$200.00
Service Disconnects	\$200.00
Hookups	\$1,200.00
Interest OSB SDC	\$160.00
Interest OCB District Fund	\$385.00
Interest OCB General Fund	\$24.00
Credit Card Fees	\$120.00
Uncategorized income	\$0.00
Returned check charges	\$0.00

**TOTAL INCOME** **\$128,204.04**

*\*note: Does not include funds to be transferred from Bond Account to General Fund, listed below*

#### PLANT EXPENSE

Plant Contractor Hiland	\$59,400.00
Maintenance/Repari/Improvements	\$10,500.00
<b>TOTAL PLANT EXPENSE</b>	<b>\$69,900.00</b>

Paid by Income listed above; additional repairs may be paid by Bond transfer to General Fund if required and within policies of Bond account administration

#### OFFICE EXPENSE

Licenses & Fees	\$1,300.00
Membership Fees	\$1,000.00
USPS	\$650.00
Office Supplies	\$450.00
Office Equipment	\$0.00
Streamline (web page)	\$1,540.00
<b>TOTAL OFFICE EXPENSE</b>	<b>\$4,940.00</b>

#### INSURANCE

Property & Liability	\$9,000.00
Bonding	\$600.00
<b>TOTAL INSURANCE</b>	<b>\$9,600.00</b>

#### UTILITIES

Electric (office)	\$1,100.00
-------------------	------------

Telephone	\$3,750.00
Electric (Plant)	\$6,600.00
Propane	\$500.00
<b>TOTAL UTILITIES</b>	<b>\$11,950.00</b>

**ACCOUNTING**

Grimstad	\$8,500.00
Accounting- BayVue Bookkeeping LLC	\$14,328.00
<b>TOTAL ACCOUNTING</b>	<b>\$22,828.00</b>

**BANK CHARGES**

Bank ACH Fees	\$300.00
Credit Card Fees	\$475.00
Other Charges (NSF ACH), <i>new category FY24</i>	\$200.00
<b>TOTAL BANK CHARGES</b>	<b>\$975.00</b>

**CHEMICALS & TESTING**

Chemicals	\$1,000.00
Testing	\$6,000.00
<b>TOTAL CHEMICALS &amp; TESTING</b>	<b>\$7,000.00</b>

**OTHER EXPENSES**

Property Tax Expense	\$25.00
<b>TOTAL OTHER EXPENSES</b>	<b>\$25.00</b>

<b>TOTAL EXPENSE</b>	<b>\$127,218.00</b>
<b>NET INCOME</b>	<b>\$986.04</b>

**BOND ACCOUNT**

**USDA RESTRICTED ACCOUNT**                      **Proposed**  
**Jul 24-Jun 25**

**INCOME**

General Obligation Bond Debt Service	\$29,000.00	
Permanent Rate Tax (\$0.8626/\$1000)	\$63,547.00	based on FY24
<b>TOTAL INCOME</b>	<b>\$92,547.00</b>	

**EXPENSE**

USDA Bond Payment	\$28,144.00
Transfer to General Fund	\$37,081.00
<b>TOTAL EXPENSE</b>	<b>\$65,225.00</b>

<b>NET INCOME</b>	<b>\$27,322.00</b>
-------------------	--------------------

\* rule: Must maintain minimum of \$15,800 in Restricted (Bond) account. Funds above that may be moved into General Fund.



**GENERAL ACCOUNT**

	<b>Current Budget</b>	<b>YTD</b>	<b>Year End Projected</b>		
	<b>Jul 23-Jun 24</b>	<b>Actual</b>	<b>Jul 23-Jun 24</b>	<b>Proposed</b>	<b>Notes from Kristen</b>
		<b>Jul 23-Jun 24</b>	<b>Jul 23-Jun 24</b>	<b>Jul 24-Jun 25</b>	<b>Jul 24-Jun 25</b>
			YTD Actual + May/June estimate		
			See comments for May-June estimate assumptions		

**INCOME**

Water Sales	\$120,298.75	\$102,683.52	\$123,152.10	\$122,704.73	2% growth (from FY23) in water sales based on FY24
Water Sales Late Fees	\$300.00	\$281.40	\$281.40	\$300.00	no change from FY24
Transfer of Service	\$500.00	\$200.00	\$200.00	\$200.00	reduced based on actual FY24
Service Disconnects	\$200.00	\$400.00	\$400.00	\$200.00	no change from FY24 to keep income projection conservative
Hookups	\$2,400.00	\$0.00	\$0.00	\$1,200.00	reduced based on FY24; assume 1 new hookup in FY25
Interest OSB SDC	\$160.00	\$222.46	\$222.46	\$160.00	no change from FY24 to keep income projection conservative
Interest OCB District Fund	\$385.00	\$384.96	\$384.96	\$385.00	no change from FY24
Interest OCB General Fund	\$24.00	\$2,482.19	\$2,978.63	\$24.00	no change from FY24 to keep income projection conservative
Credit Card Fees	\$180.00	\$109.58	\$124.42	\$120.00	reduced from FY24, reflecting less credit card payments (?) and actual FY24
Uncategorized income		\$136.00	\$136.00	\$0.00	
Returned check charges		\$35.00	\$35.00	\$0.00	
NEW Funds transferred from Bond Account		\$37,081.00	\$37,081.00	\$37,081.00	New category to reflect actual flow in/out of General Account
<b>TOTAL INCOME</b>	<b>\$124,447.75</b>	<b>\$144,016.11</b>	<b>\$164,995.97</b>	<b>\$162,374.73</b>	

\*note: Property tax income reported below in Bond section

**PLANT EXPENSE**

Plant Contractor Hiland	\$50,000.00	\$37,600.00	\$47,000.00	\$60,142.50	Hiland new Base Fee is \$4,950 per month, which is ~5% increase from present. July-December \$4,950, then estimated 2.5% increase Jan-Jun
Maintenance/Repari/Improvement	\$25,000.00	\$49,213.07	\$59,413.07	\$49,500.00	Base budget from FY24 (\$25K) + Roof replacement + Other misc maintenance repairs (see Notes sheet)
<b>TOTAL PLANT EXPENSE</b>	<b>\$75,000.00</b>	<b>\$86,813.07</b>	<b>\$106,413.07</b>	<b>\$109,642.50</b>	

**OFFICE EXPENSE**

Licenses & Fees	\$1,300.00	\$864.41	\$881.69	\$1,300.00	no change from FY24
Membership Fees	\$600.00	\$936.85	\$1,062.85	\$1,000.00	FY25
USPS	\$800.00	\$446.00	\$536.00	\$650.00	reduced from FY24 to reflect less reliance on USPS
Office Supplies	\$450.00	\$278.30	\$478.30	\$450.00	no change from FY24
Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	
Streamline (web page)	\$1,540.00	\$1,580.00	\$1,580.00	\$1,600.00	a per year charge?
<b>TOTAL OFFICE EXPENSE</b>	<b>\$4,690.00</b>	<b>\$4,105.56</b>	<b>\$4,538.84</b>	<b>\$5,000.00</b>	

**INSURANCE**

Property & Liability	\$9,000.00	\$8,679.00	\$8,679.00	\$9,000.00	no change from FY24-- should there be increase expected?
Bonding	\$600.00	\$258.00	\$308.00	\$600.00	no change from FY24
<b>TOTAL INSURANCE</b>	<b>\$9,600.00</b>	<b>\$8,937.00</b>	<b>\$8,987.00</b>	<b>\$9,600.00</b>	

**UTILITIES**

Electric (office)	\$1,100.00	\$735.33	\$957.33	\$1,100.00	no change from FY24
Telephone	\$3,500.00	\$2,979.54	\$3,687.54	\$3,750.00	inflationary rise
Electric (Plant)	\$6,200.00	\$5,477.12	\$6,493.12	\$6,600.00	inflationary rise
Propane	\$500.00	\$0.00	\$0.00	\$500.00	Assuming this is a 1x per year tank fill. No change from FY24
<b>TOTAL UTILITIES</b>	<b>\$11,300.00</b>	<b>\$9,191.99</b>	<b>\$11,137.99</b>	<b>\$11,950.00</b>	

**ACCOUNTING**

Grimstad	\$5,200.00	\$8,300.00	\$8,300.00	\$8,500.00	assuming this is a 1x per year service.
Accounting	\$9,500.00	\$11,940.00	\$14,328.00	\$15,044.40	FY24 average monthly (1194) plus 4%
<b>TOTAL ACCOUNTING</b>	<b>\$14,700.00</b>	<b>\$20,240.00</b>	<b>\$22,628.00</b>	<b>\$23,544.40</b>	

**BANK CHARGES**

Bank ACH Fees	\$300.00	\$200.00	\$240.00	\$300.00	no change from FY24
Credit Card Fees	\$475.00	\$292.31	\$350.71	\$475.00	no change from FY24
Other Charges (NSF ACH), <i>new category FY24</i>	\$0.00	\$193.50	\$212.20	\$200.00	reflecting FY24
<b>TOTAL BANK CHARGES</b>	<b>\$775.00</b>	<b>\$685.81</b>	<b>\$802.91</b>	<b>\$975.00</b>	

**CHEMICALS & TESTING**

Chemicals	\$1,000.00	\$0.00	\$0.00	\$1,000.00	no change to be conservative
Testing	\$6,000.00	\$2,302.00	\$2,762.00	\$6,000.00	no change to be conservative
<b>TOTAL CHEMICALS &amp; TESTING</b>	<b>\$7,000.00</b>	<b>\$2,302.00</b>	<b>\$2,762.00</b>	<b>\$7,000.00</b>	

**OTHER EXPENSES**

Property Tax Expense	\$0.00	\$18.19	\$22.19	\$25.00	reflecting FY24
<b>TOTAL OTHER EXPENSES</b>	<b>\$0.00</b>	<b>\$18.19</b>	<b>\$22.19</b>	<b>\$25.00</b>	

<b>TOTAL EXPENSE (Not including Bond)</b>	<b>\$123,065.00</b>	<b>\$132,293.62</b>	<b>\$157,292.00</b>	<b>\$167,736.90</b>	
Tax/Bond)	\$1,382.75	\$11,722.49	\$7,703.97	<b>-\$5,362.17</b>	Move more funds from Bond? Or, reduce expenses

**BOND ACCOUNT RESTRICTED ACCOUNT**      **USDA**

	Current Budget Jul 23-Jun 24		Proposed Jul 24-Jun 25
<b>INCOME</b>	no FY24 budget in FY24 sheet		
General Obligation Bond Debt Service	0.00	\$29,000.00	\$29,000.00
Permanent Rate Tax (\$0.8626/\$1000)	0.00	\$63,547.29	\$63,547.29
<b>TOTAL INCOME</b>		<b>\$92,547.29</b>	<b>\$92,547.29</b>

**EXPENSE**

USDA Bond Payment		\$28,144.00	\$28,144.00
Transfer to General Fund		\$37,081.00	\$37,081.00
<b>TOTAL EXPENSE</b>		<b>\$65,225.00</b>	<b>\$65,225.00</b>

<b>NET INCOME</b>		<b>\$27,322.29</b>	<b>\$27,322.29</b>	* rule: Must maintain minimum of \$15,800 in Restricted (Bond) account. Funds above that may be moved into General Fund. (per KM conversation with MC/BayVue)
-------------------	--	--------------------	--------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------

## Questions for Tim

Do we need to file a form FORM OR-LB-50 by July 15 2024?

Latest report from Marina has \$28,144 in Facility Improvement Loan Interest charge. Where does this belong in our budget?

See F17 on FY24 Draft FY25 budget sheet. Is this correct for Hiland costs?

Any insurance expenses in May and June?

Will insurance rates increase in FY25?

Why are property tax income included as part of Marina's reports to us (vs separated to reflect the way the budget spreadsheet here is set-up)? Must we have water sales pay for the costs of running the plant to be budget neutral? FY24 costs exceeded income from water sales. FY25 will be even more of a deficit.

## Construction-Maintenance Costs

Roof estimate for treatment building, 1800 square feet of roof (2 \* 50'x18')

Asphalt shingles

<https://www.forbes.com/home-improvement/roofing/shingle-roof-cost/>  
\$12,500

Sheathing replacement

<https://homeguide.com/costs/cost-to-replace-roof-decking#:~:text=Labor%20costs%20to%20install%20roof,square%20foot%20for%20the%20materials.&text=Get%20free%20estimates%20from%20roofing%20companies%20near%20you.>  
\$4,500  
Roof decking replacement costs \$2 to \$5 per square foot or \$2,400 to \$8,600

### ROOF BUDGET

**\$17,000**

### Other Maintenance

Scrape and paint fire hydrants

\$1,500

Community building gutters, other misc exterior

\$3,000

Emergency maintenance/repair water treatment plant

\$3,000

**TOTAL OTHER MAINTENANCE ABOVE BASE \$25K**

**\$7,500**

NW Natural Water Services, LLC  
 PO Box 699  
 Newberg, OR 97132 US  
 (503) 554-8333  
 devin@hilandwater.com

# Invoice



**BILL TO**

Beverly Beach Water District  
 PO Box 576  
 Newport, OR 97365

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
3059	05/31/2024	\$6,824.89	06/30/2024	Net 30	

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Base fee for services provided in May 2024	1	4,700.00	4,700.00
				Subtotal: 4,700.00
05/31/2024	T&M Charges Andrew Roux - Created map.	3.25	72.00	234.00
				Subtotal: 234.00
	Reimbursable Expenses:			
	OHA Annual Fee			175.00
	Cascade Columbia Distribution - chemicals			1,543.99
				Subtotal: 1,718.99
	Markup - 10%	0.10	1,718.99	171.90

BALANCE DUE

**\$6,824.89**

**From:** Aaron Olson <aolson@nwnaturalwaterservices.com>  
**Sent:** Friday, June 14, 2024 7:05 PM  
**To:** Curtis Olson; tegross144@gmail.com; Newberg.l.g@gmail.com; milligankristen@gmail.com  
**Subject:** Investigation during Flushing

Hey Folks,

So I got a detailed rundown of the findings in your system when our crew flushed on Wednesday this week.

They were able to operate 5 of the 9 hydrants/ fire fighting devices. The other 4 were stuck closed, likely because of corrosion and neglect. One of the hydrants that did operate was so corroded, they were concerned the top of the hydrant would blow off when operated. Most are buried about a foot too deep. Most of the hydrant isolation valves were buried, inoperable, inaccessible, or unprotected. None of the hydrant weep holes worked, causing them to remain full of water after operation. 90% of the distribution valves are buried and couldn't be found. Most of the valves that they found were buried 6" below grade. They were located using a probe, and luck.

The reservoir is in good shape, as expected. The fence is in fine shape. The brush is getting out of control and some valves are inaccessible for operation.

He noticed an odd thing at the treatment plant. The utility power is all underground until it is 100' from the building, where it is then overhead to the building. This is a vulnerability that could be mitigated.

My suggestion is to make locating or installing distribution valves a number 1 priority. Most major leaks in the system require a system wide shut down to be repaired. Number 2, replace old fire hydrants. And Number 3, find or install missing Blow offs at dead end water lines for annual flushing.

I assume there have not been any house fires in the community. The first responders would be annoyed to find fire hydrants inoperable in these events. None are visibly marked as such, and the fire department should be notified immediately.



**Aaron Olson**

Project Manager - Hiland Water Services

email: aaron@hilandwater.com

website: www.hilandwater.com

phone: 503.554.8333 Ext. 108

A NW Natural Water Company



## Board of Commissioners

Courthouse, Room 110  
225 W. Olive Street  
Newport, Oregon 97365  
(541) 265-4100  
FAX (541) 265-4176

### MEDIA RELEASE

#### *Lincoln County Board of Commissioners Announces Grants for Water, Sewer and Drainage Districts*

June 10, 2024 – Lincoln County has allocated \$398,000 of its American Rescue Plan Act (ARPA) money to invest in local water, sewer and drainage districts serving unincorporated Lincoln County.

The American Rescue Plan Act was signed into law in March of 2021 and provided states, cities, and counties with federal money to support pandemic recovery efforts and economic stimulus. One allowed use for ARPA dollars is to support public water, sewer and drainage projects.

The county will use an open grant process to award these funds.

The grant application will be available at <https://tinyurl.com/LCWaterGrants> starting on June 10 and will remain open until all funds are allocated. The applications will be awarded on a first come, first served basis to qualifying districts and projects.

The County will execute contracts with awarded districts before December 31, 2024. All work on the awarded projects must be completed by subrecipients before December 2026.

Each eligible district can ask for up to \$50,000 in total.

#### **Eligible Districts**

Districts must be an existing, local, water, sewer, or drainage district serving unincorporated Lincoln County. Qualifying districts include:

- Lower Siletz Water District
- Kernville – GB LB Water

- Beverly Beach Water
- Otter Rock Water District
- Panther Creek Water
- Devils Lake Water In & Out
- Seal Rock Water
- SW Lincoln County Water PUD
- Salishan Sanitary District
- Siletz Keys Sanitary District
- Gleneden Sanitary District
- Millfour Drainage District
- Drainage District #1

### **Eligible projects**

Projects can be stand-alone projects or a discrete portion of a larger project. Applications will be reviewed by county administrative, legal, and engineering staff to ensure projects meet American Rescue Plan Act, legal and technical requirements. All projects must adhere to federal procurement rules and Davis-Bacon Act requirements.

Examples of acceptable projects:

- Construction of publicly owned treatment facilities
- Decentralized wastewater treatment systems that treat municipal wastewater or domestic sewage
- Management and treatment of stormwater or subsurface drainage water.
- Water conservation, efficiency, or reuse measures
- Development and implementation of a conservation and management plan
- Reuse or recycling of wastewater, stormwater, or subsurface drainage water
- Facilities to improve drinking water quality

- Transmission and distribution, including improvements of water pressure or prevention of contamination in infrastructure and lead service line replacements
- New sources to replace contaminated drinking water or increase drought resilience, including aquifer storage and recovery system for water storage
- Storage of drinking water, such as to prevent contaminants or equalize water demands
- Purchase of water systems and interconnection of systems
- New community water systems
- Technical assistance for any of the above categories, such as engineering plans or a master plan, are allowed.

For questions, please contact Public Information Officer Kenneth Lipp at [public\\_affairs@co.lincoln.or.us](mailto:public_affairs@co.lincoln.or.us) or 541-265-4100.



**Name of Project for which you are requesting funds**

Necessary Improvements for the Beverly Beach Water District Transmission and Distribution of Drinking Water: Engineering Plans for Protecting Resiliency and Line Improvements

**Total Project Budget** \$38,100

**Amount of funds requested** \$38,100

**Description of Project**

**Background:** The purpose of the Beverly Beach Water District (District) is to supply potable water to the people of the District, to develop, maintain and improve the District water system, and to arrange for financing and collection of monies for the District's activities. The District also has the purposes and powers set forth in ORS 264 and as otherwise set forth in Oregon Statutes pertaining to domestic water supply Districts. This District is managed by a Board, currently five members who each serve on a volunteer basis. The District's responsibilities include:

- Identify and secure appropriate water sources (Wade Creek) ensuring a sustainable supply.
- Conserve water during droughts or periods of water scarcity.
- Water quality testing to ensure treated water meets regulatory standards for safety and quality.
- Manage water pressure to ensure consistent supply to different areas within the district.
- Identify and repair leaks in the distribution system, reducing water losses.
- Obtain necessary permits and licenses to operate water supply and treatment facilities legally.

The District draws and treats drinking water from Wade Creek, at the south end of the District. There are three critical aspects to the resiliency of the water treatment and distribution system: The Water Treatment Plant (WTP), the Water Storage Tank (Reservoir), and the pipelines to distribute water from the WTP to the Reservoir, then to residents. In the Beverly Beach District, a main distribution line feeds from the WTP to the reservoir located at higher elevation in the District's north end. The reservoir's elevation on the hill produces the necessary water pressure to deliver an average of approximately 15,000 gallons per day across nearly 140 connections in the District.

**The Needs:**

#1. The main pipeline of the District is an extremely vulnerable part of the system. For years, the District has identified the need for an additional water supply line to provide additional resilience within the drinking water transmission and distribution system. This need was especially clear in January 2024, when excessive precipitation led to a landslide at the east half of NE Beverly Drive just south of 121st Street. This event fractured the District's 6" watermain, which (a) feeds the District south of that location and (b) connects the water plant to the storage tank. The result was a shutdown of the watermain at the break, thus creating three simultaneous situations. (1) North of the break, enough water was in the storage tank to provide these north end residents some water pressure of potable water. (2) All residents south of the break had no water, and (3) The District was unable to feed the storage tank with water until the road and waterline could be repaired. Thanks to the rapid response of Water District Board President, Lincoln County Roads, Cedar Creek Quarries, and District Contractor Hiland Water, water was restored District-wide within 18 hours. The loss of water pressure during this emergency resulted in questionable water clarity and bacterial content as well as a temporary elevation of suspended iron and manganese.

This disruption could have been much worse, both in the number of impacted residents and length of water outages and compromised drinking water quality.

#2. In addition, the distribution lines to residences are due for flushing to remove residues, plus any repairs found during that process. Without such flushing and evaluations conducted in that process, residues will compromise water quality and small but necessary repairs may not be detected early.

**Solutions:**

#1, Main Pipeline: An additional water supply line from the Water Treatment Plant, at the District's south end, to the north-end located Water Storage Tank is an important and essential first step toward increasing the resilience of the Beverly Beach Drinking Water System. This improvement would protect system pressure during filter backwashing maintenance and provide redundancy in the system during future emergencies, such as the January 2024 landslide event.

#2. Distribution lines: The District contracts with Hiland Water for maintaining the WTP and, as needed, its distribution points. The costs of line flushing and system evaluation and/or minimal line repairs are additional costs above basic service charges but necessary to protect system integrity and water quality.

**This Proposal:** To address the vulnerability of the main pipeline, we propose a two-part project, which could be performed by a single entity (hereafter, "Contractor").

**Main Pipeline Part 1: Funding Opportunity Analysis to identify potential funding sources for the additional supply line project** - - This initial analysis of funding landscapes will inform the detail needed in a Preliminary Engineering Report. For example, agencies have different requirements (e.g., Life-Cycle Cost evaluations, minimum number of alternatives to be evaluated, extent of environmental and archaeological assessments).

**Main Pipeline Part 2: A Preliminary Engineering Report for this water transmission and distribution improvement project, which will provide longer-term protection of drinking water to District residents** - - Once completed, this Report will provide crucial information about scope, costs, and other project details for the District to pursue a future grant opportunity to install the additional water supply line. The scope of work may include:

- Develop and review the 20-year projected flow rates for the Beverly Beach Water System. Flow rates will be used for consideration of sizing the water line.
- Provide hydraulic modeling and sizing of the water line from the Water Treatment Plant (WTP) to the existing treated water reservoir.
- Evaluate the water line sizing for use as a chlorine contact time between the existing WTP and the treated water reservoir. Provide recommended alternatives.
- Identify new water line route and alternatives.
- Provide evaluation of pipe types for the new water line. The pipe type evaluation should include PVC, restrained joint PVC, Ductile Iron, and Ductile Iron Restrained Joint PVC and all evaluations shall include cost, life expectancy, life cycle costs, and seismic resiliency considerations.
- Identify permitting and regulatory requirements that will be required for the preferred alternative.
- Provide project cost estimates including engineering design, bidding, construction administration, and construction costs for the top alternatives evaluated.
- Other details deemed necessary to provide information for future proposals to the identified agencies in Part 1.
- Provide a written technical memorandum report outlining the analysis and findings of the water line preliminary engineering analysis. Include figures and cost estimates as outlined above in the appendix of the technical memorandum.

For the flushing and distribution line evaluation, the District proposes to use Hiland Water (with whom the District already contracts for maintaining the WTP and performing repairs). This work would happen in summer 2024.

**tegross144@gmail.com**

---

**From:** Marina Carr <bbwd.office@gmail.com>  
**Sent:** Saturday, June 15, 2024 12:56 PM  
**To:** Tim Gross; Allen & Kristen Milligan; Kendra Holloway; Leo Newberg; Leon Nelson  
**Subject:** Fwd: Safety and Security Grant Program

Hello,

Please see the email regarding available grant for SDI Safety & Security Grant Program. I can fill out the application and submit it, but I need the project outline.

Thanks,  
Marina

----- Forwarded message -----

**From:** SDAO News <[eNews@sdao.com](mailto:eNews@sdao.com)>  
**Date:** Fri, Jun 14, 2024 at 4:18 PM  
**Subject:** Safety and Security Grant Program  
**To:** <[bbwd.office@gmail.com](mailto:bbwd.office@gmail.com)>

If this e-mail does not display properly or if you have difficulty opening any links, click here to open the [online version](#).

 *send to a friend*



***Applications are now being accepted for the 2024-2025 SDIS Safety & Security Grant Program!***

SDIS members are eligible to apply for a matching grant to help fund expenses related to projects that mitigate exposures to safety and security threats.

The SDIS Safety & Security Grant Program assists members with funding of projects that lead to reduced exposure in high-level claims categories. It is our goal to eliminate or lower risk to the SDIS insurance program by supporting members' proactive approaches to preventing loss.

**WHAT DOES "MATCHING GRANT" MEAN?**

This is a 50/50 matching grant program, which means the cost of the project will be split equally between your district and SDIS, up to a maximum of \$2,500.

**WHAT DO YOU MEAN BY "A MAXIMUM OF \$2,500"?**

If your district is planning a \$5,000 project, you can apply to receive a maximum of \$2,500 from SDIS.

**HOW ARE PROJECTS SELECTED FOR A GRANT?**

The SDIS Safety & Security Grant Committee will review each application and award matching grants to applicants that meet the eligibility requirements by order of priority and on a first come, first served basis.

**THE COMMITTEE WILL CONSIDER THE FOLLOWING IN DETERMINING GRANT RECIPIENTS:  
PRIORITY FOR FUNDING**

Applicants who have never received an SDIS Safety & Security Grant will be given priority over those who have received one in the past. All other applicants will then be considered in the order received.

**ELIGIBLE PROJECTS**

Your district may apply for any new project that supports the focus of this year's program. A great example is preventing water loss during winter storms – SDIS pays out a significant number of claims each year related to these losses.

**Other examples of eligible projects include, but are not limited to:**

- Leak Detection Equipment
- Heat Tape
- Equipment for Winter Storm Damage Prevention
- Alarms
- Window Film
- Securing Valuables
- Cybersecurity Equipment
- Security Systems
- Fencing
- Lighting

- Cameras

Expenses must be incurred after July 1, 2024. Routine maintenance to existing facilities, subscription based or recurring payment services, and normal business expenses will not be considered.

### **OTHER IMPORTANT INFORMATION**

The purpose of this program is to reduce risk exposures by assisting our members to complete safety and security related projects. Your district must have insurance coverage for the risk exposure you are trying to mitigate. For example, if you do not have property coverage through SDIS, a project that prevents burglary would not be considered. Since SDIS no longer provides workers' compensation insurance, unfortunately, we cannot accept grant applications for employee safety exposures.

### **HOW CAN WE APPLY?**

[Fill out and return this application](#) for your district by mail to SDAO, PO Box 12613, Salem, Oregon 97309 or email to [memberservices@sdao.com](mailto:memberservices@sdao.com) by **noon** on Wednesday, November 20, 2024.

LEARN MORE...

*To ensure you receive emails from us, please add the domain [@sdao.com](mailto:sdao.com) to your white list.*

Click [here](#) to unsubscribe from Notifications

[Manage your email preferences](#)