

Beverly Beach Water District

Board of Commissioners Meeting - Agenda

October 18, 2023 at 6:00 p.m.

Beverly Beach Water District Office

1. Call to Order
2. Review/Approval of Minutes
3. Financial/Treasurers Report
 - a. USDA loan payment and bond application
 - b. Financials and Aging report
 - c. Approval of bills
 - i. Hiland Inv. 4027 (\$4,971.58) Needs motion
4. Water Plant/Distribution System
 - a. Water Quality Report
5. Old Business
 - a. Paint water plant building – need quotes
6. New Business
7. Adjourn

Rural Development

U.S. DEPARTMENT OF AGRICULTURE

Acct 2907 053

ment **Date:** 10/2/2023
ffice
To: Beverly Beach Water District
Attn: Accounting Department
P.O. Box 576
Newport, OR 97365-9537
:04
3300
392 **RE:** Beverly Beach Water District
USDA Loan #: 91-09

To Whom it May Concern:

According to our records, you have a preauthorized debit payment due of: \$15,818. on the above loan with USDA Rural Development. This amount includes interest at a rate of: 3.750% and is scheduled for withdrawal on: 11/1/2023.

THIS IS SCHEDULED TO BE AN AUTOMATIC PAYMENT. NO ACTION IS NEEDED ON YOUR PART.

This payment is scheduled to be automatically withdrawn from the account previously authorized by your organization. Please ensure that the amount of funds stated above is available in the account on the above date.

However, please notify this office immediately if anything with your bank or account has changed so that your payment schedule is not interrupted.

If you have any questions, my contact information is below. If you prefer to receive communications like this electronically in the future, please send an email to the email address below with "Communications Preference" in the subject line.

Sincerely,

Morgan Bayes

Morgan Bayes
Community Programs Loan Technician
Morgan.Bayes@usda.gov
(541)624-3101

USDA is an equal opportunity provider, employer, and lender.

To file a complaint of discrimination, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at <https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer> and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by mail at U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; by fax at (202) 690-7442; or by email at program.intake@usda.gov.



Rural Development
U.S. DEPARTMENT OF AGRICULTURE

Acct 2907 053

Rural Development
Oregon State Office

1220 SW 3rd Ave.
Suite 1801
Portland, OR 97204

Voice: (503) 414-3300
Fax: (503) 414-3392

Date: 10/2/2023

To: Beverly Beach Water District
Attn: Accounting Department
P.O. Box 576
Newport, OR 97365-9537

RE: Beverly Beach Water District
USDA Loan #: 91-07

To Whom it May Concern:

According to our records, you have a preauthorized debit payment due of: \$36,459. on the above loan with USDA Rural Development. This amount includes interest at a rate of: 3.75% and is scheduled for withdrawal on: 11/1/2023.

THIS IS SCHEDULED TO BE AN AUTOMATIC PAYMENT. NO ACTION IS NEEDED ON YOUR PART.

This payment is scheduled to be automatically withdrawn from the account previously authorized by your organization. Please ensure that the amount of funds stated above is available in the account on the above date.

However, please notify this office immediately if anything with your bank or account has changed so that your payment schedule is not interrupted.

If you have any questions, my contact information is below. If you prefer to receive communications like this electronically in the future, please send an email to the email address below with "Communications Preference" in the subject line.

Sincerely,

Morgan Bayes

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OLD REPUBLIC

"Company" means as interest(s) may appear, the Old Republic Surety Company, any and/or all subsidiary(ies), and/all parent company(ies) of Old Republic Surety Company, and/or any affiliated company(ies) within the Old Republic International General Insurance Group, as well as/or any and/all reinsuring surety(ies), co-surety(ies) and any surety(ies) which have been procured to execute the bond(s), their successors or assigns.

PLEASE TYPE OR PRINT LEGIBLY

APPLICATION FOR PUBLIC OFFICIAL BOND

APPLICANT'S NAME AND ADDRESS BEVERLY BEACH WATER DISTRICT C/O MARINA H CARR PO BOX 576 NEWPORT, OR 97365			AGENT LARRY THOMPSON/BROWN & BROWN OF OREGON LLC
EXACT NAME OF OBLIGEE TO WHOM BOND IS PAYABLE USDA-RURAL DEVELOPMT 4077 SW RESEARCH WAY CORVALLIS, OR 97333			AMOUNT OF BOND \$ 60,000
TERM OF OFFICE <input type="checkbox"/> DEFINITE <input type="checkbox"/> INDEFINITE			PREMIUM PAYMENT <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> TERM
BEGINS / /	ENDS / /	OFFICIAL TITLE <input type="checkbox"/> ELECTED DATE / / <input type="checkbox"/> APPOINTED	
HAS APPLICANT HELD THIS OFFICE BEFORE? WHEN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			APPROXIMATE NET WORTH OF APPLICANT \$
SOCIAL SECURITY NUMBER 556-67-0769			
ON BONDS OVER \$25,000 ALSO COMPLETE THE FOLLOWING			
OCCUPATION AND EMPLOYER PRIOR TO TAKING OFFICE? Bookkeeper/Bayvue Bookkeeping LLC			
NUMBER OF DEPUTIES AND SUBORDINATES?		WILL THEY BE BONDED? <input type="checkbox"/> YES <input type="checkbox"/> NO	
BY WHOM ARE ACCOUNTS EXAMINED?		WHEN?	LAST EXAMINATION DATE / /
ARE TAXES COLLECTED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	AMOUNT COLLECTED?	WHERE ARE FUNDS DEPOSITED?	
DOES APPLICANT SIGN CHECKS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	IF YES, DO ALL CHECKS REQUIRE A SECOND SIGNATURE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF NO, PLEASE EXPLAIN		
DOES APPLICANT RECONCILE THE BANK ACCOUNTS? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			

INDEMNITY AGREEMENT

(A FACSIMILE AND OR SCANNED COPY OF THIS AGREEMENT SHALL BE TREATED AS AN ORIGINAL FOR ALL PURPOSES)

The undersigned applicant and/or indemnitors hereby request The Company to become surety for and furnish the above bond and such other bond or bonds as may now or hereafter be required by or on behalf of the above named applicant.

The undersigned certify that the information and statements contained in this application are true, and the undersigned jointly and severally in consideration of the Company becoming surety, or executing or guaranteeing any bond or bonds for the applicant, do for value received hereby covenant, promise and agree to pay the Company the usual premium, and we each jointly and severally agree to indemnify and keep indemnified the said Company from and against any liability, and all loss, costs, charges, suits, damages, counsel fees and expenses of whatever kind of nature which said Company shall at any time sustain or incur, for or by reason, or in consequence of said Company having become surety or entering into such bond or bonds and agree to place the Company in funds to meet any claim or demand before it shall be required to make payment.

That the Company shall have the right and is hereby authorized but not required: (a) to adjust, settle or compromise any claim, demand, suit or judgment upon said bond, and defend such suit and to appeal such judgment; and (b) to fill in any blank or blanks left in this application and indemnity contract, or at its election may have the case, cross-action or proceedings, or any part of it or them dismissed, or any appeal, writ of error, certiorari or any part of the appeal or writ of error or certiorari dismissed (the Company through its Attorney-in-Fact is hereby made the agent and Attorney-in-Fact of the undersigned, and the principals on said bond for all purposes).

Dated this _____ day of _____, _____ .

Applicant Name

Signature

ALABAMA: "Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution fines or confinement in prison, or any combination thereof."

ARKANSAS: "Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison."

COLORADO: "It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies."

DISTRICT OF COLUMBIA: "WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits, if false information materially related to a claim was provided by the applicant."

FLORIDA: "Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree."

HAWAII: "For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both."

KENTUCKY: "Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime."

LOUISIANA: "Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison."

MAINE: "It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or denial of insurance benefits."

MARYLAND: "Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison".

NEW JERSEY: "Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties."

NEW MEXICO: "ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO CIVIL FINES AND CRIMINAL PENALTIES."

NEW YORK: "Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation."

OHIO: "Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud."

OKLAHOMA: "WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony."

PENNSYLVANIA: "Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties."

RHODE ISLAND: "Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison."

TENNESSEE: "It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits."

VIRGINIA: "It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits."

WASHINGTON: "It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits."

WEST VIRGINIA: "Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison."

Beverly Beach Water District

Profit and Loss

July - September, 2023

	TOTAL
Income	
1-0401 Water Sales	30,982.41
1-0402 Water Sales-late fee	47.18
1-0403 Water Sales-Transfer of Service	100.00
1-0410 Interest Income	125.68
1-0416 Oregon Coast Bank- Gen'l Fund	720.13
Total 1-0410 Interest Income	845.81
1-0450 Property Taxes	908.42
4999 Uncategorized Income	209.50
5009 Returned Check Charges	35.00
5010 Processing Fee - credit card	37.75
Total Income	\$33,166.07
GROSS PROFIT	\$33,166.07
Expenses	
1-0700 Maintenance/Repair/Improvement	
0700.1 Water Plant Maint/Improvement	2,868.23
0700.11 Customer maintenance/repairs	14,163.20
0700.2 Generator Building	359.11
Total 1-0700 Maintenance/Repair/Improvement	17,390.54
1-0701 Plant Contractor-Hiland Water	4,700.00
1-0705 Office Expense	
1-0707 Membership fees	140.35
1-0709 US Postmaster	132.00
1-0716 Streamline (Web Page)	1,580.00
Total 1-0705 Office Expense	1,852.35
1-0760 Utilities	
1-0761 Electric(office)	124.71
1-0762 Telephone	414.25
1-0763 Electric (plant)	2,039.92
Total 1-0760 Utilities	2,578.88
1-0770 Accounting	
1-0773 Accounting	4,605.00
Total 1-0770 Accounting	4,605.00
1-0785 Bank Charges	
1-0787 Other Charges	73.50
1-0789 Bank ACH Fee	75.00
1-0790 Credit Card Fees	75.39
Total 1-0785 Bank Charges	223.89
1-0795 Chemical & Testing	
1-0797 Testing	577.00
Total 1-0795 Chemical & Testing	577.00

Beverly Beach Water District

Profit and Loss

July - September, 2023

	TOTAL
QuickBooks Payments Fees	30.04
Uncategorized Expense	40.00
Total Expenses	\$31,997.70
NET OPERATING INCOME	\$1,168.37
Other Income	
1-0490 Other Income	
1-0491 Miscellaneous Income	200.00
Total 1-0490 Other Income	200.00
Total Other Income	\$200.00
Other Expenses	
Reconciliation Discrepancies	-139.65
Total Other Expenses	\$ -139.65
NET OTHER INCOME	\$339.65
NET INCOME	\$1,508.02

BEVERLY BEACH WATER DISTRICT					
STATEMENT OF INCOME AND EXPENSES- ACCURAL BASIS					
CURRENT AND YEAR TO DATE 2023/2024					
	September 2023	July 2023 - September 2023			
INCOME/EXPENSES	CURRENT PERIOD	YEAR TO DATE	ANNUAL	BUDGET	% OF BUDGET
	ACTUAL	ACTUAL	BUDGET	BALANCE	
INCOME					
1-0401 Water Sales	\$ 10,410.47	\$ 30,982.41	\$ 120,298.75	\$ 89,316.34	26%
1-0402 Water Sales - Late fee	\$ -	\$ 47.18	\$ 300.00	\$ 252.82	16%
1-0403 Water Sales - Transfer of Service	\$ -	\$ 100.00	\$ 500.00	\$ 400.00	20%
1-0404 Water Sales - Service Disconnecting	\$ -	\$ -	\$ 200.00	\$ 200.00	0%
1-0405 Hookups	\$ -	\$ -	\$ 2,400.00	\$ 2,400.00	0%
1-0450 Property Taxes	\$ 242.34	\$ 908.42		\$ (908.42)	
Total Water Sales & Hookups	\$ 10,652.81	\$ 32,038.01	\$ 123,698.75	\$ 91,660.74	26%
INTEREST INCOME					
1-0412 Oregon Coast Bank -SDC	\$ -	\$ -	\$ 160.00	\$ 160.00	0%
1-0414 Oregon Coast Bank - Dist Fund	\$ -	\$ -	\$ 385.00	\$ 385.00	0%
1-0416 Oregon Coast Bank - Gen'l Fund	\$ 232.35	\$ 720.13	\$ 24.00	\$ (696.13)	3001%
1-0410 Interest income	\$ 44.69	\$ 125.68	\$ -	\$ (125.68)	0%
Total Interest Income	\$ 277.04	\$ 845.81	\$ 569.00	\$ (276.81)	149%
5010 Processing Fee - Credit Card	\$ 9.36	\$ 37.75	\$ 180.00	\$ 142.25	21%
4999 - Uncategorized Income	\$ -	\$ 209.50			
5009 Returned Check Charges	\$ -	\$ 35.00			
TOTAL INCOME/GROSS PROFIT	\$ 10,939.21	\$ 33,166.07	\$ 124,447.75	\$ 91,281.68	27%
EXPENSES					

1-0700 Maintenance/Repair/Improvement						
0700.1 Water Plant Maint/Improvement	\$ -	\$ 2,868.23	\$ 3,621.04	\$ 752.81	79%	
0700.10 District Office Manint/Repairs	\$ -	\$ -	\$ 3,550.44	\$ 3,550.44	0%	
0700.11 Customer Maintenance/Repairs	\$ 10,743.80	\$ 14,163.20	\$ 3,571.44	\$ (10,591.76)	397%	
0700.2 Generator Building	\$ -	\$ 359.11	\$ 3,564.44	\$ 3,205.33	10%	
0700.20 Tools/Equipments	\$ -	\$ -	\$ 3,549.76	\$ 3,549.76	0%	
0700.3 Plant Equipment	\$ -	\$ -	\$ 3,571.44	\$ 3,571.44	0%	
0700.4 Tank Maintenance/Repairs	\$ -	\$ -	\$ 3,571.44	\$ 3,571.44	0%	
Total Maintenance/Repairs/Improvement	\$ 10,743.80	\$ 17,390.54	\$ 25,000.00	\$ 7,609.46	70%	
1-0701 Plant Contractor-Hiland Water	\$ -	\$ 4,700.00	\$ 50,000.00	\$ 45,300.00	9%	
1-0705 Office Expenses						
1-0706 Licenses & Fees	\$ -	\$ -	\$ 1,300.00	\$ 1,300.00	0%	
1-0707 Membership Fees	\$ -	\$ 140.35	\$ 600.00	\$ 459.65	23%	
1-0709 US Postmaster	\$ 66.00	\$ 132.00	\$ 800.00	\$ 668.00	17%	
1-0711 Office Supplies	\$ -	\$ -	\$ 450.00	\$ 450.00	0%	
1-0716 Stramline (Web page)	\$ -	\$ 1,580.00	\$ 1,540.00	\$ (40.00)	103%	
Total Office Expenses	\$ 66.00	\$ 1,852.35	\$ 4,690.00	\$ 2,837.65	39%	
1-0750 Insurance						
1-0752 Property & Liability	\$ -	\$ -	\$ 9,000.00	\$ 9,000.00	0%	
1-0753 Bonding-Pres/Treas/Cleark	\$ -	\$ -	\$ 600.00	\$ 600.00	0%	
Total Insurance	\$ -	\$ -	\$ 9,600.00	\$ 9,600.00	0%	
1-0760 Utilities						
1-0761 Electric (Office)	\$ 39.03	\$ 124.71	\$ 1,099.92	\$ 975.21	11%	
1-0762 Telephone	\$ 181.57	\$ 414.25	\$ 3,500.00	\$ 3,085.75	12%	

1-0763 Electric (Plant)	\$	677.02	\$	2,039.92	\$	6,200.00	\$	4,160.08	33%
1-0764 Propane	\$	-	\$	-	\$	500.08	\$	500.08	0%
Total Utilities	\$	897.62	\$	2,578.88	\$	11,300.00	\$	8,721.12	23%
1-0770 Accounting									
1-0772 Grimstad	\$	-	\$	-	\$	5,200.00	\$	5,200.00	0%
1-0773 Accounting	\$	1,080.00	\$	4,605.00	\$	9,500.00	\$	4,895.00	48%
Total Accounting	\$	1,080.00	\$	4,605.00	\$	14,700.00	\$	10,095.00	31%
1-0785 Bank Charge									
1-0789 Bank ACH Fees	\$	25.00	\$	75.00	\$	300.00	\$	225.00	25%
1-0790 Credit Card Fees + QB pmt fees	\$	30.04	\$	105.43	\$	475.00	\$	369.57	22%
1-0789 Other Charges (NSF ACH)	\$	73.50	\$	73.50			\$	(73.50)	
Total Bank Charge	\$	128.54	\$	253.93	\$	775.00	\$	521.07	33%
1-0795 Chemical & Testing									
1-0796 Chemicals	\$	-	\$	-	\$	1,000.00	\$	1,000.00	0%
1-0797 Testing	\$	457.00	\$	577.00	\$	6,000.00	\$	5,423.00	10%
Total Chemical & Testing	\$	457.00	\$	577.00	\$	7,000.00	\$	6,423.00	8%
Uncategorized Expense - Amy Southwell (Election cos	\$	-	\$	40.00					
TOTAL EXPENSES	\$	13,372.96	\$	31,997.70	\$	123,065.00	\$	91,067.30	26%
Other Expense - Reconciliation Discrepancy	\$	-	\$	139.65					
OTHER INCOME									
1-0491 Miscellaneous Income (sale of equipment)	\$	-	\$	200.00	\$	-	\$	-	
		0							
NET INCOME	\$	(2,433.75)	\$	1,508.02					
Note: Acct code 1-0789 is Deana Trail ACH returned (Reason Acct Closed)									
Note: Uncategorized Inc.4999 is a combination of :									

1) (DeAnda moved out-ACH processed by mistake)					
2) Amy did not make a copy of CK rec'd in August \$136 -Unidentify					
Note: Reconciliation Discrepancy:					
1) Reconciliation show rec'd CK in June, but ck did not get deopsited until August 2023					

Beverly Beach Water District

Profit and Loss

September 2023

	TOTAL
Income	
1-0401 Water Sales	10,410.47
1-0410 Interest Income	44.69
1-0416 Oregon Coast Bank- Gen'l Fund	232.35
Total 1-0410 Interest Income	277.04
1-0450 Property Taxes	242.34
5010 Processing Fee - credit card	9.36
Total Income	\$10,939.21
GROSS PROFIT	\$10,939.21
Expenses	
1-0700 Maintenance/Repair/Improvement	
0700.11 Customer maintenance/repairs	10,743.80
Total 1-0700 Maintenance/Repair/Improvement	10,743.80
1-0705 Office Expense	
1-0709 US Postmaster	66.00
Total 1-0705 Office Expense	66.00
1-0760 Utilities	
1-0761 Electric(office)	39.03
1-0762 Telephone	181.57
1-0763 Electric (plant)	677.02
Total 1-0760 Utilities	897.62
1-0770 Accounting	
1-0773 Accounting	1,080.00
Total 1-0770 Accounting	1,080.00
1-0785 Bank Charges	
1-0787 Other Charges	73.50
1-0789 Bank ACH Fee	25.00
Total 1-0785 Bank Charges	98.50
1-0795 Chemical & Testing	
1-0797 Testing	457.00
Total 1-0795 Chemical & Testing	457.00
QuickBooks Payments Fees	30.04
Total Expenses	\$13,372.96
NET OPERATING INCOME	\$ -2,433.75
NET INCOME	\$ -2,433.75

Invoice



PO Box 699
Newberg, OR 97132

Date	Invoice #
9/30/23	4027

Bill To
Beverly Beach Water District PO Box 576 Newport, OR 97365

Phone #
503-554-8333

Terms	Due Date
	9/30/23

Serviced	Description	Qty	Rate	Amount
	Base fee for services provided in September 2023		4,700.00	4,700.00
	Subtotal for monthly base fee & pass-through customer charges			4,700.00
	Reimbursable Expenses:			
9/1/23	Amazon - Pump tubes, tube assemblies, 10" chart paper		246.89	246.89
9/16/23	Amazon - Returned stenner pump tube		-57.64	-57.64
10/1/23	Amazon - Stenner Pump tube		57.64	57.64
	Total Reimbursable Expenses			246.89
9/30/23	Markup - 10%		10.00%	24.69

Thank you for your business.	Total	\$4,971.58
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tegross144@gmail.com

From: alglabs@alglabsinc.com
Sent: Monday, October 16, 2023 4:09 PM
To: testing@hilandwater.com; jessicap@hilandwater.com; Teggross144@gmail.com; BBWD.office@gmail.com
Cc: kimr@alglabsinc.com
Subject: Analytical Laboratory Group Preliminary Lab Report 2310171
Attachments: Rpt_2310171_Prelim_Final_v1.pdf

Hello JJ Olson,

Attached is your Preliminary Lab Report 2310171. The TTHMs were over the MCL and were sent to the Drinking Water Program. A Final Report will be sent when the remaining analyses are completed.

Please call if you have any questions. Have a great day!

Thank you,

Kimberly Reeve Morghan
Analytical Laboratory Group, Inc.
361 West Fifth Avenue
Eugene, OR 97401
Phone: 541-485-8404
Fax: 541-484-5995
Email: kimr@alglabsinc.com

Note: If you would like to update your Client contact information or change the email recipients for reports, please send an email to alglabs@alglabsinc.com with the subject line Client Update. Our customer service representatives will then update your Client information.

This message is intended exclusively for the individual or entity to which it is addressed. This communication may contain information that is proprietary, privileged or confidential or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy, or disseminate this message or any part of it. If you have received this message in error, please notify the sender immediately by e-mail and delete all copies of the message.2310171



ALG ORELAP ID #OR100012
361 West 5th Ave
Eugene, OR 97401
TEL: (541) 485-8404 FAX: (541) 484-5995
Website:

JJ Olson
Beverly Beach Water District
Hiland Water -
PO Box 699
Newberg, OR 97132
TEL: (503) 554-8333
FAX:

RE: Order No.: 2310171

Dear JJ Olson:

Analytical Laboratory Group received 1 sample(s) on 10/4/2023 for the analyses presented in the following report.

Kimberly Reeve Morghan
Quality Manager
361 West 5th Ave
Eugene, OR 97401

CC:
Jessica Perryman
Tim G
Tim Gross

PRELIMINARY



ALG ORELAP ID #OR100012
361 West 5th Ave
Eugene, OR 97401
TEL: (541) 485-8404 FAX: (541) 484-5995
Website:

Case Narrative

WO#: 2310171
Date:

CLIENT: Beverly Beach Water District

Project:

This report presents the results of the analyses of the sample(s) received on the date above and assigned the listed Analytical Laboratory Group Analytical Report numbers. Test results relate only to the parameters tested and to the samples as received by the laboratory.

This report shall not be reproduced, except in full, without written consent of Analytical Laboratory Group, Inc.

ALG recommends that Public Water Systems monitor the Oregon OHA website (www.yourwater.oregon.gov) to verify that all expected compliance testing results have been entered.

All analyses were performed according to the Analytical Laboratory Group, Inc. Quality Assurance Program. All QA/QC requirements were met and test results meet all requirements of TNI except as noted below.

Analytical comments are noted with data flags on the reports and/or below.

Disinfection Byproducts (DBPs) Trihalomethanes (TTHMs) by EPA 524.2 & Haloacetic Acids (HAA5s) by EPA 552.2 were analyzed by Neilson Research Corporation, Medford, OR; ORELAP ID# OR100016. No anomalies associated with the analysis of these sample(s) were reported except as noted in the NRC Case Narrative or qualified with data flags on the NRC report.

Note: A Preliminary Report was issued on 10/16/2023. A Final Report will be sent when the HAA5s are completed.

PRELIMINARY

Original

Page 2 of 16



Neilson Research Corporation
 245 S Grape St
 Medford, OR 97501
 TEL: (541) 770-5678 FAX: (541) 770-2901
 Website: www.nrclabs.com

Analytical Report

WO#: 23100304
 Date Reported:

CLIENT: Analytical Laboratory Group, Inc.
Lab ID: 23100304-01A
Client Sample ID: 2310171-001A
Project: 2310171 Beverly Beach Water Dist
Sample Location: 2DBP-01 133 122nd Ave
Sample Address:

Collection Date: 10/3/2023 3:50:00 PM
Received Date: 10/6/2023 10:15:00 AM
Matrix: DRINKING WATER
PWS #: 41-00568
Source ID: DIST-A
Sample Collector:

Analyses	Code	Method	NELAP		Qual		RL Units	Date		Analyst
			Status	Result	DF	MCL		Analyzed		
Bromodichloromethane	2943	E524.2	A	0.0201	CF 1		0.000500 mg/L	10/10/23 19:03	TJW	
Bromoform	2942	E524.2	A	ND	CF 1		0.000500 mg/L	10/10/23 19:03	TJW	
Chloroform	2941	E524.2	A	0.0610	CF 1		0.000500 mg/L	10/10/23 19:03	TJW	
Dibromochloromethane	2944	E524.2	A	0.00533	CF 1		0.000500 mg/L	10/10/23 19:03	TJW	
Total Trihalomethanes	2950	E524.2	A	0.0865	*C 1		0.000500 mg/L	0.0800 10/10/23 19:03	TJW	
					F					

QUALIFIERS

* Value exceeds Maximum Contaminant Level.
 E Value above quantitation range
 MI Recovery outside control limits due to Matrix Interference
 PL Permit Limit

C1 Sample container temperature is out of limit as specified at testcode
 H Holding times for preparation or analysis exceeded
 ND Not Detected at the Reporting Limit

PRELIMINARY

Original

NELAP A Accredited in accordance with NELAP ORELAP 100016, OR-028

- A Total Alkalinity and Bicarbonate Alkalinity results are to a pH endpoint of 4.5. Carbonate Alkalinity result is to a pH endpoint of 8.3.
- A-LL The total low level alkalinity results are to a pH endpoint of 4.3-4.7 pH units per SM 2320B-2011.
- B Analyte detected in the associated method blank.
- C Sample(s) does not meet NELAP/ORELAP sample acceptance criteria. See Case Narrative.
- C1 Sample(s) does not meet NELAP/ORELAP sample acceptance criteria for temperature.
- CF Results confirmed by re-analysis.
- CU Cleanup performed as specified by method.
- E Estimated value.
- ER Elevated reporting limit due to matrix. Report limits (MDLs, MRLs & PQLs) are adjusted based on variations in sample preparation amounts, analytical dilutions, and percent solids, where applicable.
- FC Fecal Coliforms: Sample(s) received past 40 CFR Part 136 specified holding time. Results reported as estimated values.
- HP Sample re-analysis performed outside of method specified holding time.
- HR Sample received outside of method specified holding time.
- HS Sample analyzed for volatile organics contained headspace.
- HT At the client's request, the sample was analyzed outside of method specified holding time.
- H Analysis performed outside of method specified holding time.
- J Analyte detected below the Minimum Reporting Limit (MRL) and above the Method Detection Limit (MDL). The J flag result is an estimated value and the user should be aware that this data is of limited reliability.
- L Dissolved metals were not filtered within 15 minutes of collection per 40 CFR Part 136.
- MI Surrogate, Duplicate Sample (DUP) or Matrix Spikes recoveries are out of control limits due to matrix interference. Sample results may be biased.
- N See Case Narrative on page 2 of report.
- Q Initial calibration verification (ICV), continuing calibration verification (CCV) or laboratory control sample (LCS), and/or matrix spikes exceeded high recovery limits, but associated samples are non-detect and the sample results are not affected. Data meets EPA/NELAP requirements.
- R Relative percent difference (RPD) is outside of the accepted recovery limits.
- R3 The relative percent difference (RPD) and/or percent recovery for the duplicate (DUP) or matrix spike (MS)/matrix spike duplicate (MSD) cannot be accurately calculated due to the concentration of analyte already present in the sample.
- R4 The Relative percent difference (RPD) is not within control limits because the concentration of the sample result is too low to represent proper statistical error.
- R5 The difference between the BOD/CBOD results for the highest and lowest dilution used for the calculation is >30% because the results are too low to represent proper statistical error. The BOD/CBOD sample result is an average of all qualified bottles for each dilution series. The sample results are not affected.
- R6 The difference between the BOD/CBOD results for the highest and lowest dilution used for the calculation is >30%. This may indicate a possible matrix interference. The BOD/CBOD sample result is an average of all qualified bottles for each dilution series.
- S Surrogate and/or matrix spike recovery is outside of the accepted recovery limits. Sample results may be biased.
- S1 Surrogate or matrix spike recovery is outside of control limits due to dilution necessary for analysis.
- SC Sub-contracted to another laboratory for analysis.
- SP Sample(s) were not collected per EPA Method 5035A protocols. The results are considered minimum values.
- * Value exceeds Maximum Contaminant Level or is outside the acceptable range.



Neilson Research Corporation
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Katrina Garcia
Analytical Laboratory Group, Inc.
361 West Fifth Avenue
Eugene, OR 97401
TEL: (800) 262-5973
FAX (541) 484-5995

RE: 2310171 Beverly Beach Water Dist

Order No.: 23100304

Dear Katrina Garcia:

Neilson Research Corporation received 3 sample(s) on 10/6/2023 for the analyses presented in the following report.

The results relate only to the parameters tested or to the sample as received by the laboratory. This report shall not be reproduced except in full, without the written approval of Neilson Research Corporation. If you have any questions regarding these test results, please feel free to call.

Sincerely,
Neilson Research Corporation

Tamra Schmedemann
Senior Project Manager
245 S Grape St
Medford, OR 97501



Original



**NEILSON
RESEARCH
CORPORATION**

*Neilson Research Corporation
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Medford, OR 97501
TEL: (541) 770-5678 FAX: (541) 770-2901
Website: www.nrclabs.com*

Case Narrative

WO#: 23100304

Date:

CLIENT: Analytical Laboratory Group, Inc.

Project: 2310171 Beverly Beach Water Dist

The analyses were performed according to the guidelines in the Neilson Research Corporation Quality Assurance Program. This report contains analytical results for the sample(s) as received by the laboratory.

Neilson Research Corporation certifies that this report is in compliance with the requirements of NELAP. No unusual difficulties were experienced during analysis of this batch except as noted below or qualified with data flags on the reports.

PRELIMINARY

Original

Page 6 of 16



Neilson Research Corporation
 245 S Grape St
 Medford, OR 97501
 TEL: (541) 770-5678 FAX: (541) 770-2901
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Analytical Report

WO#: 23100304
 Date Reported:

CLIENT: Analytical Laboratory Group, Inc.
Lab ID: 23100304-01A
Client Sample ID: 2310171-001A
Project: 2310171 Beverly Beach Water Dist
Sample Location: 2DBP-01 133 122nd Ave
Sample Address:

Collection Date: 10/3/2023 3:50:00 PM
Received Date: 10/6/2023 10:15:00 AM
Matrix: DRINKING WATER
PWS #: 41-00568
Source ID: DIST-A
Sample Collector:

Analyses	Code	Method	NELAP		Qual		RL Units	Date		Analyst	
			Status	Result	DF	MCL		Analyzed			
Bromodichloromethane	2943	E524.2	A	0.0201	CF	1	0.000500 mg/L	10/10/23	19:03	TJW	
Bromoform	2942	E524.2	A	ND	CF	1	0.000500 mg/L	10/10/23	19:03	TJW	
Chloroform	2941	E524.2	A	0.0610	CF	1	0.000500 mg/L	10/10/23	19:03	TJW	
Dibromochloromethane	2944	E524.2	A	0.00533	CF	1	0.000500 mg/L	10/10/23	19:03	TJW	
Total Trihalomethanes	2950	E524.2	A	0.0865	*C	1	0.000500 mg/L	0.0800	10/10/23	19:03	TJW
					F						
Surr: 4-Bromofluorobenzene		E524.2		98.8		1	70 - 130 %Rec	10/10/23	19:03	TJW	
Surr: Toluene-d8		E524.2		98.3		1	70 - 130 %Rec	10/10/23	19:03	TJW	
Surr: Dibromofluoromethane		E524.2		104		1	70 - 130 %Rec	10/10/23	19:03	TJW	
Surr: 1,2-Dichlorobenzene-d4		E524.2		95.4		1	70 - 130 %Rec	10/10/23	19:03	TJW	

QUALIFIERS

- * Value exceeds Maximum Contaminant Level.
- E Value above quantitation range
- MI Recovery outside control limits due to Matrix Interference
- PL Permit Limit
- CI Sample container temperature is out of limit as specified at testcode
- H Holding times for preparation or analysis exceeded
- ND Not Detected at the Reporting Limit

PRELIMINARY

Original

NELAP

NELAP A Accredited in accordance with NELAP ORELAP 100016, OR-028



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Analytical Report

WO#: 23100304
 Date Reported:

CLIENT: Analytical Laboratory Group, Inc.
Lab ID: 23100304-03A
Client Sample ID Trip Blank
Project: 2310171 Beverly Beach Water Dist
Sample Location: Lab Water
Sample Address:

Collection Date: 10/3/2023 3:50:00 PM
Received Date: 10/6/2023 10:15:00 AM
Matrix: WATER
PWS #: 41-00568
Source ID:
Sample Collector:

Analyses	Code	Method	NELAP		Qual		RL Units	Date		Analyst
			Status	Result	DF	MCL		Analyzed		
Bromodichloromethane	2943	E524.2	A	ND	1	0.000500 mg/L		10/12/23 14:06	TJW	
Bromoform	2942	E524.2	A	ND	1	0.000500 mg/L		10/12/23 14:06	TJW	
Chloroform	2941	E524.2	A	ND	1	0.000500 mg/L		10/12/23 14:06	TJW	
Dibromochloromethane	2944	E524.2	A	ND	1	0.000500 mg/L		10/12/23 14:06	TJW	
Total Trihalomethanes	2950	E524.2	A	ND	1	0.000500 mg/L	0.0800	10/12/23 14:06	TJW	
Surr: 4-Bromofluorobenzene		E524.2		96.1	1	70 - 130 %Rec		10/12/23 14:06	TJW	
Surr: Toluene-d8		E524.2		101	1	70 - 130 %Rec		10/12/23 14:06	TJW	
Surr: Dibromofluoromethane		E524.2		105	1	70 - 130 %Rec		10/12/23 14:06	TJW	
Surr: 1,2-Dichlorobenzene-d4		E524.2		96.6	1	70 - 130 %Rec		10/12/23 14:06	TJW	

QUALIFIERS

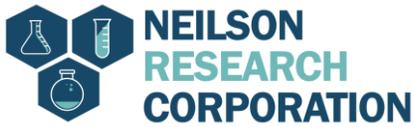
- * Value exceeds Maximum Contaminant Level.
- E Value above quantitation range
- MI Recovery outside control limits due to Matrix Interference
- PL Permit Limit
- CI Sample container temperature is out of limit as specified at testcode
- H Holding times for preparation or analysis exceeded
- ND Not Detected at the Reporting Limit

PRELIMINARY

Original

NELAP

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QC SUMMARY REPORT

WO#: 23100304
 16-Oct-23

Client: Analytical Laboratory Group, Inc.
Project: 2310171 Beverly Beach Water Dist

TestCode: TTHM_W

Sample ID: LCSD	SampType: LCSD	TestCode: TTHM_W	Units: mg/L	Prep Date: 10/10/2023	RunNo: 43224						
Client ID: LCSS02	Batch ID: R43224	TestNo: E524.2		Analysis Date: 10/10/2023	SeqNo: 720702						
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	RPD Ref Val	%RPD	RPDLimit	Qual
Bromodichloromethane	0.0199	0.000500	0.02000	0	99.3	70	130	0.01990	0.252	20	
Bromoform	0.0201	0.000500	0.02000	0	100	70	130	0.01958	2.37	20	
Chloroform	0.0204	0.000500	0.02000	0	102	70	130	0.01971	3.59	20	
Dibromochloromethane	0.0205	0.000500	0.02000	0	102	70	130	0.02080	1.50	20	
Surr: 4-Bromofluorobenzene	0.0399		0.04000		99.8	70	130		0	0	
Surr: Toluene-d8	0.0411		0.04000		103	70	130		0	0	
Surr: Dibromofluoromethane	0.0404		0.04000		101	70	130		0	0	
Surr: 1,2-Dichlorobenzene-d4	0.0395		0.04000		98.8	70	130		0	0	

Sample ID: MB	SampType: MBLK	TestCode: TTHM_W	Units: mg/L	Prep Date: 10/10/2023	RunNo: 43224						
Client ID: PBW	Batch ID: R43224	TestNo: E524.2		Analysis Date: 10/10/2023	SeqNo: 720703						
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	RPD Ref Val	%RPD	RPDLimit	Qual
Bromodichloromethane	ND	0.000500									
Bromoform	ND	0.000500									
Chloroform	ND	0.000500									
Dibromochloromethane	ND	0.000500									
Total Trihalomethanes	ND	0.000500									
Surr: 4-Bromofluorobenzene	0.0398		0.04000		99.6	70	130				
Surr: Toluene-d8	0.0396		0.04000		99.1	70	130				
Surr: Dibromofluoromethane	0.0413		0.04000		103	70	130				
Surr: 1,2-Dichlorobenzene-d4	0.0376		0.04000		94.0	70	130				

Qualifiers: * Value exceeds Maximum Contaminant Level. CI Sample container temperature is out of limit as specified at testcode E Value above quantitation range
 H Holding times for preparation or analysis exceeded MI Recovery outside control limits due to Matrix Interference ND Not Detected at the Reporting Limit
 PL Permit Limit RL Reporting Detection Limit

PRELIMINARY

Original



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 Website: www.nrclabs.com

QC SUMMARY REPORT

WO#: 23100304
 16-Oct-23

Client: Analytical Laboratory Group, Inc.
Project: 2310171 Beverly Beach Water Dist

TestCode: TTHM_W

Sample ID: 23100233-01AMS	SampType: MS	TestCode: TTHM_W	Units: mg/L	Prep Date: 10/10/2023	RunNo: 43224						
Client ID: BatchQC	Batch ID: R43224	TestNo: E524.2		Analysis Date: 10/10/2023	SeqNo: 720706						
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	RPD Ref Val	%RPD	RPDLimit	Qual
Bromodichloromethane	0.0215	0.000500	0.02000	0.001560	99.8	70	130				
Bromoform	0.0197	0.000500	0.02000	0	98.7	70	130				
Chloroform	0.0370	0.000500	0.02000	0.01658	102	70	130				
Dibromochloromethane	0.0198	0.000500	0.02000	0	99.1	70	130				
Surr: 4-Bromofluorobenzene	0.0404		0.04000		101	70	130				
Surr: Toluene-d8	0.0402		0.04000		100	70	130				
Surr: Dibromofluoromethane	0.0413		0.04000		103	70	130				
Surr: 1,2-Dichlorobenzene-d4	0.0392		0.04000		98.1	70	130				

Sample ID: LCS	SampType: LCS	TestCode: TTHM_W	Units: mg/L	Prep Date: 10/10/2023	RunNo: 43224						
Client ID: LCSW	Batch ID: R43224	TestNo: E524.2		Analysis Date: 10/10/2023	SeqNo: 720726						
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	RPD Ref Val	%RPD	RPDLimit	Qual
Bromodichloromethane	0.0199	0.000500	0.02000	0	99.5	70	130				
Bromoform	0.0196	0.000500	0.02000	0	97.9	70	130				
Chloroform	0.0197	0.000500	0.02000	0	98.6	70	130				
Dibromochloromethane	0.0208	0.000500	0.02000	0	104	70	130				
Surr: 4-Bromofluorobenzene	0.0397		0.04000		99.2	70	130				
Surr: Toluene-d8	0.0412		0.04000		103	70	130				
Surr: Dibromofluoromethane	0.0407		0.04000		102	70	130				
Surr: 1,2-Dichlorobenzene-d4	0.0384		0.04000		96.0	70	130				

Qualifiers: * Value exceeds Maximum Contaminant Level. CI Sample container temperature is out of limit as specified at testcode E Value above quantitation range
 H Holding times for preparation or analysis exceeded MI Recovery outside control limits due to Matrix Interference ND Not Detected at the Reporting Limit
 PL Permit Limit RL Reporting Detection Limit

PRELIMINARY

Original



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QC SUMMARY REPORT

WO#: 23100304
 16-Oct-23

Client: Analytical Laboratory Group, Inc.
Project: 2310171 Beverly Beach Water Dist

TestCode: TTHM_W

Sample ID: LCS	SampType: LCS	TestCode: TTHM_W	Units: mg/L	Prep Date: 10/12/2023	RunNo: 43295						
Client ID: LCSW	Batch ID: R43295	TestNo: E524.2		Analysis Date: 10/12/2023	SeqNo: 722073						
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	RPD Ref Val	%RPD	RPDLimit	Qual
Bromodichloromethane	0.0202	0.000500	0.02000	0	101	70	130				
Bromoform	0.0191	0.000500	0.02000	0	95.7	70	130				
Chloroform	0.0205	0.000500	0.02000	0	102	70	130				
Dibromochloromethane	0.0202	0.000500	0.02000	0	101	70	130				
Surr: 4-Bromofluorobenzene	0.0387		0.04000		96.7	70	130				
Surr: Toluene-d8	0.0407		0.04000		102	70	130				
Surr: Dibromofluoromethane	0.0412		0.04000		103	70	130				
Surr: 1,2-Dichlorobenzene-d4	0.0389		0.04000		97.2	70	130				

Sample ID: LCSD	SampType: LCSD	TestCode: TTHM_W	Units: mg/L	Prep Date: 10/12/2023	RunNo: 43295						
Client ID: LCSS02	Batch ID: R43295	TestNo: E524.2		Analysis Date: 10/12/2023	SeqNo: 722075						
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	RPD Ref Val	%RPD	RPDLimit	Qual
Bromodichloromethane	0.0199	0.000500	0.02000	0	99.3	70	130	0.02016	1.55	20	
Bromoform	0.0188	0.000500	0.02000	0	93.9	70	130	0.01914	1.90	20	
Chloroform	0.0205	0.000500	0.02000	0	103	70	130	0.02047	0.195	20	
Dibromochloromethane	0.0198	0.000500	0.02000	0	99.1	70	130	0.02015	1.65	20	
Surr: 4-Bromofluorobenzene	0.0389		0.04000		97.2	70	130		0	0	
Surr: Toluene-d8	0.0412		0.04000		103	70	130		0	0	
Surr: Dibromofluoromethane	0.0426		0.04000		107	70	130		0	0	
Surr: 1,2-Dichlorobenzene-d4	0.0387		0.04000		96.7	70	130		0	0	

Qualifiers: * Value exceeds Maximum Contaminant Level. CI Sample container temperature is out of limit as specified at testcode E Value above quantitation range
 H Holding times for preparation or analysis exceeded MI Recovery outside control limits due to Matrix Interference ND Not Detected at the Reporting Limit
 PL Permit Limit RL Reporting Detection Limit

PRELIMINARY

Original



Neilson Research Corporation
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 Website: www.nrclabs.com

QC SUMMARY REPORT

WO#: 23100304
 16-Oct-23

Client: Analytical Laboratory Group, Inc.
Project: 2310171 Beverly Beach Water Dist

TestCode: TTHM_W

Sample ID: MB	SampType: MBLK	TestCode: TTHM_W	Units: mg/L	Prep Date: 10/12/2023	RunNo: 43295						
Client ID: PBW	Batch ID: R43295	TestNo: E524.2		Analysis Date: 10/12/2023	SeqNo: 722076						
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	RPD Ref Val	%RPD	RPDLimit	Qual
Bromodichloromethane	ND	0.000500									
Bromoform	ND	0.000500									
Chloroform	ND	0.000500									
Dibromochloromethane	ND	0.000500									
Total Trihalomethanes	ND	0.000500									
Surr: 4-Bromofluorobenzene	0.0400		0.04000		100	70	130				
Surr: Toluene-d8	0.0399		0.04000		99.7	70	130				
Surr: Dibromofluoromethane	0.0424		0.04000		106	70	130				
Surr: 1,2-Dichlorobenzene-d4	0.0386		0.04000		96.5	70	130				

Sample ID: 23100397-01BMS	SampType: MS	TestCode: TTHM_W	Units: mg/L	Prep Date: 10/12/2023	RunNo: 43295						
Client ID: BatchQC	Batch ID: R43295	TestNo: E524.2		Analysis Date: 10/12/2023	SeqNo: 722080						
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	RPD Ref Val	%RPD	RPDLimit	Qual
Bromodichloromethane	0.0237	0.000500	0.02000	0.003370	102	70	130				
Bromoform	0.0190	0.000500	0.02000	0	94.8	70	130				
Chloroform	0.0309	0.000500	0.02000	0.009620	106	70	130				
Dibromochloromethane	0.0204	0.000500	0.02000	0.0009300	97.5	70	130				
Surr: 4-Bromofluorobenzene	0.0383		0.04000		95.7	70	130				
Surr: Toluene-d8	0.0400		0.04000		100	70	130				
Surr: Dibromofluoromethane	0.0422		0.04000		105	70	130				
Surr: 1,2-Dichlorobenzene-d4	0.0382		0.04000		95.5	70	130				

Qualifiers: * Value exceeds Maximum Contaminant Level. CI Sample container temperature is out of limit as specified at testcode E Value above quantitation range
 H Holding times for preparation or analysis exceeded MI Recovery outside control limits due to Matrix Interference ND Not Detected at the Reporting Limit
 PL Permit Limit RL Reporting Detection Limit

PRELIMINARY

Original

Sample Log-In Check List

Client Name: **AnalyticalLab** Work Order Number: **23100304** RcptNo: **1**

Logged by:	Kathryn Johnson	10/6/2023 10:15:00 AM	<i>Kathryn Johnson</i>
Completed By:	Tamra Schmedemann	10/16/2023 1:49:52 PM	<i>Tamra Schmedemann</i>
Reviewed By:	Tamra Schmedemann	10/16/2023 1:49:55 PM	<i>Tamra Schmedemann</i>

Chain of Custody

1. Is Chain of Custody complete? Yes No Not Present
 2. How was the sample delivered? UPS

Log In

3. Coolers are present? Yes No NA
 4. Shipping container/cooler in good condition? Yes No
 Custody seals intact on shipping container/cooler? Yes No Not Present
 No. Seal Date: Signed By:
 5. Was an attempt made to cool the samples? Yes No NA
 6. Were all samples received at a temperature of >0° C to 6.0°C Yes No NA
 7. Sample(s) in proper container(s)? Yes No
 8. Sufficient sample volume for indicated test(s)? Yes No
 9. Are samples (except VOA and ONG) properly preserved? Yes No
 10. Was preservative added to bottles? Yes No NA
 11. Is the headspace in the VOA vials less than 1/4 inch or 6 mm? Yes No No VOA Vials
 12. Were any sample containers received broken? Yes No
 13. Does paperwork match bottle labels? Yes No
 (Note discrepancies on chain of custody)
 14. Are matrices correctly identified on Chain of Custody? Yes No
 15. Is it clear what analyses were requested? Yes No
 16. Were all holding times able to be met? Yes No
 (If no, notify customer for authorization.)

Special Handling (if applicable)

17. Was client notified of all discrepancies with this order? Yes No NA

Person Notified:	<input type="text"/>	Date	<input type="text"/>
By Whom:	<input type="text"/>	Via:	<input type="checkbox"/> eMail <input type="checkbox"/> Phone <input type="checkbox"/> Fax <input type="checkbox"/> In Person
Regarding:	<input type="text"/>		
Client Instructions:	<input type="text"/>		

18. Additional remarks:

Cooler Information

Cooler No	Temp °C	Condition	Seal Intact	Seal No	Seal Date	Signed By
1	2.4	Good				DLN

Analytical Laboratory Group, Inc.

361 WEST FIFTH AVENUE
 EUGENE, OREGON 97401
 800-262-5973/541-485-8404 Fax 541-484-5995
 Email: alglabs@alglabsinc.com



Delivering more than just test results

CHAIN OF CUSTODY

Attention: Katrina Garcia	Client: Analytical Laboratory Group, Inc
Phone: 541-485-8404	Address 361 West 5th Avenue, Eugene, OR 97401
Fax: 541-484-5995	Subcontract Lab: Neilson
Client Project: 2310171 Beverly Beach Water District	Source: Drinking Water ALG PO# 231005-03

Lab ID	ALG Sample ID	DBP-ID and ALG Sample Point	Sample Matrix & Description Grab/Comp	Collection		Bottles	Analysis Requested
				Date	Time		
01	2310171-001A	2DBP-01 133 122nd Ave	DW/Grab	10/3/23	1550	(3) TTHM + TB	Stage 2 DBP - TTHM
02	2310171-001B		DW/Grab	10/3/23	1550	(3) HAA	Stage 2 DBP - HAA5

Notes:
 Please Return Shipper

PWS Name: Beverly Beach Water District
 PWS #OR41: 00568
 Source ID: DIST- A
 Sample Type: Stage 2

Temp 2.4 IR-M

Turn Around Time Requested:	Shipped Via: UPS	Refrigerated
NORMAL		YES

COC and PO made by: <i>Jason B Inman</i>	Date	Time	Received by:	Date	Time
	10/5/23	13:28			
Relinquished by:	Date	Time	Received by:	Date	Time
Relinquished by:	Date	Time	Received by Laboratory:	Date	Time
				<i>[Signature]</i>	10/6/23 10:15

- A Total Alkalinity and Bicarbonate Alkalinity results are to a pH endpoint of 4.5. Carbonate Alkalinity result is to a pH endpoint of 8.3.
- A-LL The total low level alkalinity results are to a pH endpoint of 4.3-4.7 pH units per SM 2320B-2011.
- B Analyte detected in the associated method blank.
- C Sample(s) does not meet NELAP/ORELAP sample acceptance criteria. See Case Narrative.
- C1 Sample(s) does not meet NELAP/ORELAP sample acceptance criteria for temperature.
- CF Results confirmed by re-analysis.
- CU Cleanup performed as specified by method.
- E Estimated value.
- ER Elevated reporting limit due to matrix. Report limits (MDLs, MRLs & PQLs) are adjusted based on variations in sample preparation amounts, analytical dilutions, and percent solids, where applicable.
- FC Fecal Coliforms: Sample(s) received past 40 CFR Part 136 specified holding time. Results reported as estimated values.
- HP Sample re-analysis performed outside of method specified holding time.
- HR Sample received outside of method specified holding time.
- HS Sample analyzed for volatile organics contained headspace.
- HT At the client's request, the sample was analyzed outside of method specified holding time.
- H Analysis performed outside of method specified holding time.
- J Analyte detected below the Minimum Reporting Limit (MRL) and above the Method Detection Limit (MDL). The J flag result is an estimated value and the user should be aware that this data is of limited reliability.
- L Dissolved metals were not filtered within 15 minutes of collection per 40 CFR Part 136.
- MI Surrogate, Duplicate Sample (DUP) or Matrix Spikes recoveries are out of control limits due to matrix interference. Sample results may be biased.
- N See Case Narrative on page 2 of report.
- Q Initial calibration verification (ICV), continuing calibration verification (CCV) or laboratory control sample (LCS), and/or matrix spikes exceeded high recovery limits, but associated samples are non-detect and the sample results are not affected. Data meets EPA/NELAP requirements.
- R Relative percent difference (RPD) is outside of the accepted recovery limits.
- R3 The relative percent difference (RPD) and/or percent recovery for the duplicate (DUP) or matrix spike (MS)/matrix spike duplicate (MSD) cannot be accurately calculated due to the concentration of analyte already present in the sample.
- R4 The Relative percent difference (RPD) is not within control limits because the concentration of the sample result is too low to represent proper statistical error.
- R5 The difference between the BOD/CBOD results for the highest and lowest dilution used for the calculation is >30% because the results are too low to represent proper statistical error. The BOD/CBOD sample result is an average of all qualified bottles for each dilution series. The sample results are not affected.
- R6 The difference between the BOD/CBOD results for the highest and lowest dilution used for the calculation is >30%. This may indicate a possible matrix interference. The BOD/CBOD sample result is an average of all qualified bottles for each dilution series.
- S Surrogate and/or matrix spike recovery is outside of the accepted recovery limits. Sample results may be biased.
- S1 Surrogate or matrix spike recovery is outside of control limits due to dilution necessary for analysis.
- SC Sub-contracted to another laboratory for analysis.
- SP Sample(s) were not collected per EPA Method 5035A protocols. The results are considered minimum values.
- * Value exceeds Maximum Contaminant Level or is outside the acceptable range.



Delivering more than just test results

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CHAIN OF CUSTODY PUBLIC WATER SUPPLY 'DBPs'

◆ ICE SAMPLES AND DELIVER WITHIN 24 HOURS OF COLLECTION TIME ◆
 ◆ PLEASE SEE SAMPLING INSTRUCTIONS ◆

System Name:	Beverly Beach Water District	PWS ID: OR4100568
Attention:	Hiland Water - JJ Olson	Source ID: DIST- A
Mailing Address:	PO Box 699 Newberg, OR 97132	Sample Type: Circle <u>Stage 2</u> or <u>Special</u>
Phone:	503-554-8333	DBP ID & Sample Point: 2DBP-01 / 133 122nd Ave ✓
Email:	jj@hilandwater.com	Collected by: <u>Cody Scott</u>
Notes:	Date & Time Collected: <u>10/3/23 @ 3:50 PM</u>	
	If Sample Type is 'Routine' do you want the lab to send a copy to DHS DWP? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	

Lab ID	Analyses	Bottles	Temp °C
001A	Trihalomethanes (TTHMs)	3 Code 'TTHMs' plus TB	3.4
001B	Haloacetic Acids (HAA5s)	3 Code 'HAAs'	3.4

TTHMs and HAA5s are subcontracted to another lab

Disinfection Byproducts (DBPs) must be collected at a point of maximum residence time in the distribution system.

Turn Around Time Requested (Rush incurs a Surcharge): <input checked="" type="checkbox"/> NORMAL <input type="checkbox"/> RUSH		Shipped Via: <u>ACU</u>	Refrigerated Ice <input checked="" type="checkbox"/> None	
Relinquished by: <u>[Signature]</u>	Date: <u>10/4/23</u> Time: <u>11:20 AM</u>	Received by: <u>[Signature]</u>	Date: <u>10.04.2023</u>	Time: <u>1200</u>
Relinquished by:	Date: _____ Time: _____	Received by:	Date: _____	Time: _____
Relinquished by: <u>[Signature]</u>	Date: <u>10.04.2023</u> Time: <u>1415</u>	Received by Laboratory: <u>Chris</u>	Date: <u>10/4/23</u>	Time: <u>14:15</u>