Board of Commissioners Meeting - Agenda

July 17, 2024, at 6:00 p.m.

Beverly Beach Water District Office

- 1. Call to Order
- 2. Review/Approval of Minutes
 - a. Minutes from June 19, 2024
- 3. Financial/Treasurers Report
 - a. Financials and Aging report
 - b. Approval of bills
 - i. Northwest Natural Water June 2024 Inv. 3257 (\$7,238.64)
 - c. Audit Sample report in lieu of audit
- 4. Water Plant/Distribution System
 - i. Hydrant flushing and condition report
 - ii. Consumer Confidence Report (CCR)
- 5. Old Business
 - a. FY 2024-25 Budget LB50 and Budget Resolution sent to Lincoln County
 - b. ECWAG Grant all documents sent to State. Waiting on response
- 6. New Business
 - a. Katie Jacobsen, County Commissioner, schedule visit
- 7. Adjourn

| \$ | - | \$ | 105.00 | | | | | |
|-----------|---|--|---|---|--|--|---|---|
| \$ | - | \$ | 136.00 | | | | | |
| \$ | - | \$ | - | | | | | |
| \$ | 7.42 | \$ | 143.53 | \$ | 180.00 | \$ | 36.47 | 80% |
| \$ | 1,521.01 | \$ | 65,068.30 | | | | | |
| \$ | 301.04 | \$ | 4,015.89 | \$ | 569.00 | \$ | (3,446.89) | 706% |
| \$ | 151./5 | \$ | 3,259.18 | \$ | 24.00 | \$ | (3,235.18) | 13580% |
| • | | • | | | | T | , , | |
| | - | | | | | | | |
| | | | | | | | · · · · · | |
| \$ | 10,218.24 | \$ | 124,320.04 | \$1 | 23,698.75 | \$ | (621.29) | 101% |
| | | | | + | _, | \$ | - | |
| | | | - | | | | | |
| • | - | | | | | + | | |
| 1 | - | | | | | • | . / | |
| \$ | 10,200.97 | \$ \$ | | - | | \$ ¢ | . , | |
| | | | | | | | | |
| ACTUAL | | ACTUAL | - | BUI | DGET | BA | LANCE | |
| | PERIOD | | - | | - | | - | % OF BUDGE |
| June 2024 | | July 202 | 23 - June 2024 | | | | | |
| CURRENT | AND YEAR T | O DATE 2 | 2023/2024 | | | | | |
| | | | | URA | L BASIS | | | |
| | | - | | | | | | |
| | STATEME CURRENT June 2024 CURRENT ACTUAL S <td>STATEMENT OF INCOM CURRENT AND YEAR T June 2024 CURRENT PERIOD ACTUAL \$ 10,200.97 \$<!--</td--><td>STATEMENT OF INCOME AND EXCURRENT AND YEAR TO DATE 2 CURRENT PERIOD YEAR TO ACTUAL ACTUAL YEAR TO ACTUAL ACTUAL ACTUAL \$ 10,200.97 \$ 17.27 \$ - \$ - \$ - \$ 10,200.97 \$ - \$ 17.27 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 10,218.24 \$ - \$ 149.29 \$ 151.75 \$ - \$ 1,521.01 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -</td><td>CURRENT AND YEAR TO DATE 2023/2024 June 2024 July 2023 - June 2024 CURRENT PERIOD YEAR TO DATE ACTUAL ACTUAL ACTUAL ACTUAL \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,218.24 \$ 200.00 \$ 10,218.24 \$ 124,320.04 \$ 123,053 \$ 222.46 \$ \$ 149.29 \$ 3,259.18 \$ \$ 3,259.18 \$ \$ 1,521.01 \$ 65,068.30 \$ \$</td><td>STATEMENT OF INCOME AND EXPENSES- ACCURA CURRENT AND YEAR TO DATE 2023/2024 June 2024 July 2023 - 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\$ 1,521.01 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - | CURRENT AND YEAR TO DATE 2023/2024 June 2024 July 2023 - June 2024 CURRENT PERIOD YEAR TO DATE ACTUAL ACTUAL ACTUAL ACTUAL \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,200.97 \$ 123,085.46 \$ 10,218.24 \$ 200.00 \$ 10,218.24 \$ 124,320.04 \$ 123,053 \$ 222.46 \$ \$ 149.29 \$ 3,259.18 \$ \$ 3,259.18 \$ \$ 1,521.01 \$ 65,068.30 \$ \$ | STATEMENT OF INCOME AND EXPENSES- ACCURA CURRENT AND YEAR TO DATE 2023/2024 June 2024 July 2023 - June 2024 CURRENT PERIOD YEAR TO DATE ANI ACTUAL ACTUAL BUD ACTUAL ACTUAL BUD \$ 10,200.97 \$ 123,085.46 \$ \$ 10,200.97 \$ 123,085.46 \$ \$ \$ 10,200.97 \$ 123,085.46 \$ \$ \$ 10,200.97 \$ 123,085.46 \$ \$ \$ 10,200.97 \$ 123,085.46 \$ \$ \$ 10,200.97 \$ 123,085.46 \$ \$ \$ 10,200.97 \$ 123,085.46 \$ \$ \$ 10,200.97 \$ 123,085.46 \$ \$ \$ 10,200.97 \$ 123,085.46 \$ \$ \$ 10,200.97 \$ 123,085.46 \$ \$ \$ 10,218.24 \$ 124,320.04 \$ \$ \$ 10,218.24 <td>STATEMENT OF INCOME AND EXPENSES- ACCURAL BASIS CURRENT AND YEAR TO DATE 2023/2024 Jule 2024 July 2023 - 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| TOTAL INCOME/GROSS PROFIT | \$ | 12,047.71 | \$ | 193,788.76 | \$ [,] | 124,447.75 | \$ | (69,341.01) | 156% |
|---|--------|-----------|----|------------|-----------------|------------|----|-------------|-------|
| | • • | ,• | Ŧ | | Ŧ | <u> </u> | Ŧ | (00,01101) | |
| EXPENSES | | | | | | | | | |
| 1-0700 Maintenance/Repair/Improvement | | | | | | | | | |
| 0700.1 Water Plant Maint/Improvement | \$ | 1,949.89 | \$ | 12,616.55 | \$ | 3,621.04 | \$ | (8,995.51) | 348% |
| 0700.10 District Office Manint/Repairs | \$ | - | \$ | - | \$ | 3,550.44 | \$ | 3,550.44 | 0% |
| 0700.11 Customer Maintenance/Repairs | \$ | - | \$ | 43,122.30 | \$ | 3,571.44 | \$ | (39,550.86) | 1207% |
| 0700.2 Generator Building | \$ | 209.76 | \$ | 588.87 | \$ | 3,564.44 | \$ | 2,975.57 | 17% |
| 0700.20 Tools/Equipments | \$ | - | \$ | - | \$ | 3,549.76 | \$ | 3,549.76 | 0% |
| 0700.3 Plant Equipment | \$ | - | \$ | - | \$ | 3,571.44 | \$ | 3,571.44 | 0% |
| 0700.4 Tank Maintenance/Repairs | \$ | - | \$ | 505.54 | \$ | 3,571.44 | \$ | 3,065.90 | 14% |
| | | | | | | | | | |
| Total Maintenance/Repairs/Improvement | \$ | 2,159.65 | \$ | 56,833.26 | \$ | 25,000.00 | \$ | (31,833.26) | 227% |
| 1-0701 Plant Contractor-Hiland Water | \$ | 4,700.00 | \$ | 51,700.00 | \$ | 50,000.00 | \$ | (1,700.00) | 103% |
| 1-0705 Office Expenses | | | | | | | | | |
| 1-0706 Licenses & Fees | \$ | - | \$ | 1,014.41 | \$ | 1,300.00 | \$ | 285.59 | 78% |
| 1-0707 Membership Fees | \$ | 238.00 | \$ | 1,237.85 | \$ | 600.00 | \$ | (637.85) | 206% |
| 1-0709 US Postmaster | \$ | - | \$ | 446.00 | \$ | 800.00 | \$ | 354.00 | 56% |
| 1-0711 Office Supplies | \$ | 68.00 | \$ | 392.20 | \$ | 450.00 | \$ | 57.80 | 87% |
| 1-0712 Office Equipment (BBWD cell phone) | \$ | - | \$ | - | \$ | - | \$ | - | |
| 1-0716 Stramline (Web page) | \$ | - | \$ | 1,580.00 | \$ | 1,540.00 | \$ | (40.00) | 103% |
| | | | | | | | | | |
| Total Office Expenses | \$ | 306.00 | \$ | 4,670.46 | \$ | 4,690.00 | \$ | 19.54 | 100% |
| 1-0750 Insurance | | | | | | | | | |
| 1-0752 Property & Liability | \$ | | \$ | 8,679.00 | \$ | 9,000.00 | \$ | 321.00 | 96% |
| 1-0753 Bonding-Pres/Treas/Cleark | \$ | | \$ | 258.00 | \$ | 600.00 | \$ | 342.00 | |

| Total Insurance | \$ - | \$ 8,937.00 | \$ 9,600.00 | \$ 663.00 | 93% |
|--|----------------|-----------------|-----------------|-------------------|-------|
| 1-0760 Utilities | | | | | |
| 1-0761 Electic (Office) | \$ 77.95 | \$ 911.93 | \$ 1,099.92 | \$ 187.99 | 83% |
| 1-0762 Telephone | \$ 447.80 | \$ 3,644.54 | \$ 3,500.00 | \$ (144.54) | 104% |
| 1-0763 Electric (Plant) | \$ 421.82 | \$ 6,377.06 | \$ 6,200.00 | \$ (177.06) | 103% |
| 1-0764 Propane | \$ 203.02 | \$ 203.02 | \$ 500.08 | \$ 297.06 | 41% |
| Total Utilities | \$ 1,150.59 | \$ 11,136.55 | \$ 11,300.00 | \$ 163.45 | 99% |
| 1-0770 Accounting | | | | | |
| 1-0772 Grimstad | \$ - | \$ 8,300.00 | \$ 5,200.00 | \$ (3,100.00) | 160% |
| 1-0773 Accounting | \$ 900.00 | \$ 13,515.00 | \$ 9,500.00 | \$ (4,015.00) | 142% |
| Total Accounting | \$ 900.00 | \$ 21,815.00 | \$ 14,700.00 | \$ (7,115.00) | 148% |
| 1-0775 Property Tax Expense | \$ - | \$ 18.19 | | | |
| 1-0785 Bank Charge | | | | | |
| 1-0788 Facility Improvement Loan Interest (Bon | \$ - | \$ 28,144.00 | | | |
| 1-0789 Bank ACH Fees | \$ 25.00 | \$ 225.00 | \$ 300.00 | \$ 75.00 | 75% |
| 1-0790 Credit Card Fees + QB pmt fees | \$ 25.21 | \$ 335.44 | \$ 475.00 | \$ 139.56 | 71% |
| 1-0787 Other Charges (NSF ACH) | \$ - | \$ 237.61 | | \$ (237.61) | |
| Total Bank Charge | \$ 50.21 | \$ 28,942.05 | \$ 775.00 | \$ (28,167.05) | 3734% |
| 1-0795 Chemical & Testing | | | | | |
| 1-0796 Chemicals | \$ - | \$ - | \$ 1,000.00 | \$ 1,000.00 | 0% |
| 1-0797 Testing | \$ 120.00 | \$ 3,357.00 | \$ 6,000.00 | \$ 2,643.00 | 56% |
| Total Chemical & Testing | \$ 120.00 | \$ 3,357.00 | \$ 7,000.00 | \$ 3,643.00 | 48% |

| | \$ | - | \$ | - | | | |
|--|-----------|----------|----|------------|---------------|----------------|------|
| TOTAL EXPENSES | \$ | 9,386.45 | \$ | 187,409.51 | \$ 123,065.00 | \$ (64,344.51) | 152% |
| Other Expense - Reconciliation Discrepancy | \$ | - | \$ | 139.65 | | | |
| OTHER INCOME | | | | | | | |
| 1-0491 Miscellaneous Income (sale of equipment) | \$ | - | \$ | 200.00 | \$- | \$- | |
| | 0 | | | | | | |
| | \$ | 2,661.26 | \$ | 6,718.90 | | | |
| Note: Other Expense - Reconciliation Discrepanc | у | | | | | | |
| CK 568042819 \$139.65 rec'd June applied to May & June 2023 inv. and | | | | | | | |
| didn't get deposited until August 30 2023. 11481 NE Coos | | | | | | | |
| Uncategorized Income- Unidentify ck 9230 rec'd 8/17 | /23 \$136 | 6.00 | | | | | |

Profit and Loss

June 2024

| | TOTAL |
|---|-------------|
| Income | |
| 1-0401 Water Sales | 10,200.97 |
| 1-0402 Water Sales-late fee | 17.27 |
| 1-0410 Interest Income | |
| 1-0414 Oregon Coast Bank - Dist. Fund | 149.29 |
| 1-0416 Oregon Coast Bank- Gen'l Fund | 151.75 |
| Total 1-0410 Interest Income | 301.04 |
| 1-0450 Property Taxes | 1,521.01 |
| 5010 Processing Fee - credit card | 7.42 |
| Total Income | \$12,047.71 |
| GROSS PROFIT | \$12,047.71 |
| Expenses | |
| 1-0700 Maintenance/Repair/Improvement | |
| 0700.1 Water Plant Maint/Improvement | 1,949.89 |
| 0700.2 Generator Building | 209.76 |
| Total 1-0700 Maintenance/Repair/Improvement | 2,159.65 |
| 1-0701 Plant Contractor-Hiland Water | 4,700.00 |
| 1-0705 Office Expense | |
| 1-0707 Membership fees | 238.00 |
| 1-0711 Office supplies | 68.00 |
| Total 1-0705 Office Expense | 306.00 |
| 1-0760 Utilities | |
| 1-0761 Electric(office) | 77.95 |
| 1-0762 Telephone | 447.80 |
| 1-0763 Electric (plant) | 421.82 |
| 1-0764 Propane | 203.02 |
| Total 1-0760 Utilities | 1,150.59 |
| 1-0770 Accounting | |
| 1-0773 Accounting | 900.00 |
| Total 1-0770 Accounting | 900.00 |
| 1-0785 Bank Charges | |
| 1-0789 Bank ACH Fee | 25.00 |
| Total 1-0785 Bank Charges | 25.00 |
| 1-0795 Chemical & Testing | |
| 1-0797 Testing | 120.00 |
| Total 1-0795 Chemical & Testing | 120.00 |
| QuickBooks Payments Fees | 25.21 |
| Total Expenses | \$9,386.45 |
| NET OPERATING INCOME | \$2,661.26 |
| NET INCOME | \$2,661.26 |
| | |

Profit and Loss July 2023 - June 2024

| | TOTAL |
|---|--------------|
| Income | |
| 1-0401 Water Sales | 123,085.46 |
| 1-0402 Water Sales-late fee | 434.58 |
| 1-0403 Water Sales-Transfer of Service | 200.00 |
| 1-0404 Water Sales-Service Disconnecti | 600.00 |
| 1-0410 Interest Income | |
| 1-0412 Oregon Coast Bank - SDC | 222.46 |
| 1-0414 Oregon Coast Bank - Dist. Fund | 534.25 |
| 1-0416 Oregon Coast Bank- Gen'l Fund | 3,259.18 |
| Total 1-0410 Interest Income | 4,015.89 |
| 1-0450 Property Taxes | 65,068.30 |
| 4999 Uncategorized Income | 136.00 |
| 5009 Returned Check Charges | 105.00 |
| 5010 Processing Fee - credit card | 143.53 |
| Total Income | \$193,788.76 |
| GROSS PROFIT | \$193,788.76 |
| Expenses | |
| 1-0700 Maintenance/Repair/Improvement | |
| 0700.1 Water Plant Maint/Improvement | 12,616.55 |
| 0700.11 Customer maintenance/repairs | 43,122.30 |
| 0700.2 Generator Building | 588.87 |
| 0700.4 Tank maintenance/repair | 505.54 |
| Total 1-0700 Maintenance/Repair/Improvement | 56,833.26 |
| 1-0701 Plant Contractor-Hiland Water | 51,700.00 |
| 1-0705 Office Expense | |
| 1-0706 Licenses & fees | 1,014.41 |
| 1-0707 Membership fees | 1,237.85 |
| 1-0709 US Postmaster | 446.00 |
| 1-0711 Office supplies | 392.20 |
| 1-0716 Streamline (Web Page) | 1,580.00 |
| Total 1-0705 Office Expense | 4,670.46 |
| 1-0750 Insurance | |
| 1-0752 Property & Liability | 8,679.00 |
| 1-0753 Bonding- Pres/Treas/Clerk | 258.00 |
| Total 1-0750 Insurance | 8,937.00 |
| 1-0760 Utilities | |
| 1-0761 Electric(office) | 911.93 |
| 1-0762 Telephone | 3,644.54 |
| 1-0763 Electric (plant) | 6,377.06 |
| 1-0764 Propane | 203.02 |
| | L00.0E |

Profit and Loss July 2023 - June 2024

| | TOTAL |
|---------------------------------------|--------------|
| 1-0770 Accounting | |
| 1-0772 Grimstad | 8,300.00 |
| 1-0773 Accounting | 13,515.00 |
| Total 1-0770 Accounting | 21,815.00 |
| 1-0775 Property Tax Expense | 18.19 |
| 1-0785 Bank Charges | |
| 1-0786 Returned Check | 0.00 |
| 1-0787 Other Charges | 237.61 |
| 1-0788 Facility Improve Loan Interest | 28,144.00 |
| 1-0789 Bank ACH Fee | 225.00 |
| 1-0790 Credit Card Fees | 292.31 |
| Total 1-0785 Bank Charges | 28,898.92 |
| 1-0795 Chemical & Testing | |
| 1-0797 Testing | 3,357.00 |
| Total 1-0795 Chemical & Testing | 3,357.00 |
| QuickBooks Payments Fees | 43.13 |
| Total Expenses | \$187,409.51 |
| NET OPERATING INCOME | \$6,379.25 |
| Other Income | |
| 1-0490 Other Income | |
| 1-0491 Miscellaneous Income | 200.00 |
| Total 1-0490 Other Income | 200.00 |
| Total Other Income | \$200.00 |
| Other Expenses | |
| Reconciliation Discrepancies | -139.65 |
| Total Other Expenses | \$ -139.65 |
| NET OTHER INCOME | \$339.65 |
| NET INCOME | \$6,718.90 |

| INVOICE # | DATE | TOTAL DUE | DUE DATE | TERMS | ENCLOSED |
|-----------|------------|------------|------------|--------|----------|
| 3257 | 06/30/2024 | \$7,238.64 | 07/30/2024 | Net 30 | |

Invoice

| DATE | DESCRIPTION | QTY | RATE | AMOUNT |
|------------|--|------|----------|--------------------|
| | Operations base fee | 1 | 4,700.00 | 4,700.00 |
| | | | | Subtotal: 4,700.00 |
| | T&M Charges | | | |
| 06/12/2024 | Mel Olson - Flushed system. | 11 | 100.00 | 1,100.00 |
| 06/12/2024 | Andrew Roux - Flushed system. | 11 | 72.00 | 792.00 |
| 06/12/2024 | Mileage | 162 | 0.67 | 108.54 |
| 06/13/2024 | Mel Olson - Reviewed survey system results. | 1 | 100.00 | 100.00 |
| 06/14/2024 | Aaron Olson - Wrote email with system report to board members. | 0.50 | 100.00 | 50.00 |
| 06/15/2024 | JJ Olson - Prepped CCR | 0.50 | 100.00 | 50.00 |
| 06/25/2024 | Aaron Olson - Checked maps for inspection notes and responded to district board about creating a document with detailed notes. | 0.50 | 100.00 | 50.00 |
| | | | | Subtotal: 2,250.54 |
| | Reimbursable Expenses: | | | |
| | 5/21/2024 Thompson Transfer Station - disposal | | | 16.50 |
| | 05/31/2024 Wal-Mart - Mini fridge for sample storage | | | 174.00 |
| | 06/07/2024 Wal-Mart - Paper towels and dish soap for lab | | | 71.41 |
| | | | | Subtotal: 261.91 |
| | Markup - 10% | 0.10 | 261.91 | 26.19 |

BALANCE DUE

\$7,238.64

tegross144@gmail.com

| From: | Signe Grimstad <sgrimstad@grimstad-assoc.com></sgrimstad@grimstad-assoc.com> |
|--------------|--|
| Sent: | Wednesday, July 10, 2024 5:02 PM |
| То: | TIM GROSS (TGROSS@beverlybeachwaterdistrict.org) |
| Subject: | Beverly Beach Water-Division of Audits filing |
| Attachments: | 2024_sample Report in Lieu of Audit.pdf |

7/10/24

Hi Tim—

I have been provided the financial statements for Beverly Beach Water District and after reviewing the level of expenditures, there is a possibility the District qualifies for a lower service filing with the Division of Audits. The attached is a sample of a Report in Lieu of Audit. The cost is considerably less that the review service we did in the past.

For June 30, 2024 the filing requirements have changed. A review has been replaced by two filings: preparation of financial statements and Agreed Upon Procedures. This would entail two engagement letters and is required for municipals with expenditures between \$250,000 to \$1million. The District can elect to go with this service or even go for an audit if there is a need. This new reporting will take more time than the prior review and so the fee would be higher.

Let me know what you would like and we can provide the engagement letter or letters accordingly. Any questions, don't hesitate to call.

Thanks, Signe

Oregon Secretary of State – Audits Division Report in Lieu of Audit

521-2023 190

| Eiscal year reported (MM/DD/YYYY) Einal report - imunicipality dissolved | | | | | | | | | | |
|---|--|-----------------------|--------------|-------------------|----------|---------------------------------------|--|--|--|--|
| First day*: 07/01/2022 | | Last day*: 0 | 6/30/2023 | · | | | | | | |
| Name of municipality (use the | e offi | cial legal name | e)*: | | | | | | | |
| Alto Park Water District | | | | | | | | | | |
| Mailing address New or change of address | | | | | | | | | | |
| Street or P.O. box*: 1040 NE 44th Ave., Suite 4 | | | | | | | | | | |
| City*: Portland | City*: Portland County*: Multnomah ZIP code*: 97213 | | | | | | | | | |
| Registered agent (ORS 198.340) New registered agent | | | | | | | | | | |
| Name: Address (street/city/state/2l)Pcode); | | | | | | | | | | |
| Michele K Freed | | 1040 NE 44th | n Ave., Su | ite 4 | | | | | | |
| Officers* | | | | | | | | | | |
| | Title | | | | | tate/ZIP code) | | | | |
| Carol Wright | | mmissioner | · · | 1735 SW | | | | | | |
| Robert Leeb | | mmissioner | | 1124 SW | | ood Ct. | | | | |
| Greg Herrenbruck | | mmissioner | | 12450 SW | | <u> </u> | | | | |
| Kristi Easterlin | | mmissioner | | 1615 Engl | lewood | Drive | | | | |
| Fidelity or faithful performan | | | .435 (2)(c) |) | <u> </u> | | | | | |
| Name of company*: Travelers Ins | | | | | | | | | | |
| Name of person(s) covered*: Carol | | | | | | | | | | |
| Amount of coverage (should equal of | rexce | eed total receipts/re | evenues (Par | t A total])*: \$8 | 0,000 | | | | | |
| Account balances | | | | | | · · · · · · · · · · · · · · · · · · · | | | | |
| Please list the balances, per your ac | | _ | • | | | | | | | |
| Cash (from banks, credit unions | | | | .): \$26,82 | 28 | | | | | |
| Other assets (from land, building | • | ••• | s, etc.): | | | | | | | |
| Accounts payable (e.g., to ren | • | • | | | | | | | | |
| Long-term debt (from bonds, loans, leases or other outstanding debt): | | | | | | | | | | |
| By checking this box*, I hereby certify that the information contained in this report is true and correct to the best of my knowledge and belief. Sign (or type, if submitted electronically) the name of the publicly elected official responsible for the information described in this report. | | | | | | | | | | |
| Elected official's signature | Elected official/s-signature: Date (MM/DD/YYY)* Title* | | | | | | | | | |
| CARDLO WAIGHT | | | 07/0 | 12023 | comm | m3 holse | | | | |
| Elected official's printed name | Elected official's printed names: | | | | | | | | | |
| CAROL WRIGH | CAROL WRIGHT 503-246-6424 | | | | | | | | | |

•

| Fiscal year reported (MM/DD) | YYYY) | Municipal customer numbers a |
|------------------------------|-----------------------|------------------------------|
| First day*: 07/01/2022 | Last day*: 06/30/2023 | |

Budgeted and actual transactions

Note: Budget columns are required if your organization is subject to the requirements of Local Budget Law (ORS 294).

| Part A: | General open | allogilund | Fund | | Eund | | loteis (actual |
|----------------------------|--------------|------------|--------|--------|--------------------|--------|----------------|
| | Budget | Actual | Budget | Actual | Budget | Actual | |
| Property taxes | \$66,000 | \$68,158 | | | | | \$68,458 |
| Charges for services | | | | | | | |
| Assessments | | | | | | | \$0 |
| Grants (state and federal) | | | | | | | \$0 |
| Long-term debt proceeds | | | | | | | \$0 |
| Other revenues | | \$15 | | | | | \$15 |
| <u></u> | | | | | • <u>• • • •</u> • | | |

| Part B: | | General operating fund | | Eund | | Fund | |
|--------------------------------|----------|------------------------|--------|----------|----------|----------|---------------------------------|
| Expenditures/ disbursements Bu | Budget | Actual | Budget | Actual | 18100001 | Actual | alogals actual reclomisionly |
| Personal services | | | | | | | \$0 |
| Material and services | \$70,338 | \$69,950 | | | | | |
| Capital outlay | | | | | | | \$0 |
| Debt service | | | | | | | \$0 |
| Contingencies | \$26,828 | | | | | f | -\$0 |
| Other expenditures | | | | | | | * \$0 |
| Jost C. Transford both | | ••• | | f | 1 | | \$69,950 |

Part C: Transfers between funds

| fransfer in | |
|--------------|--|
| Transfer-out | |

Report summary

| Enter total expenditures/disbursements (Part B total [†]) | \$169 9510 |
|---|------------|
| Filing fee (see table, right) | \$40 |

Filing instructions

This report is due within 90 days from the end of your fiscal year. Save a copy for your records. Please submit the completed report and required filing fee to the following address or email:

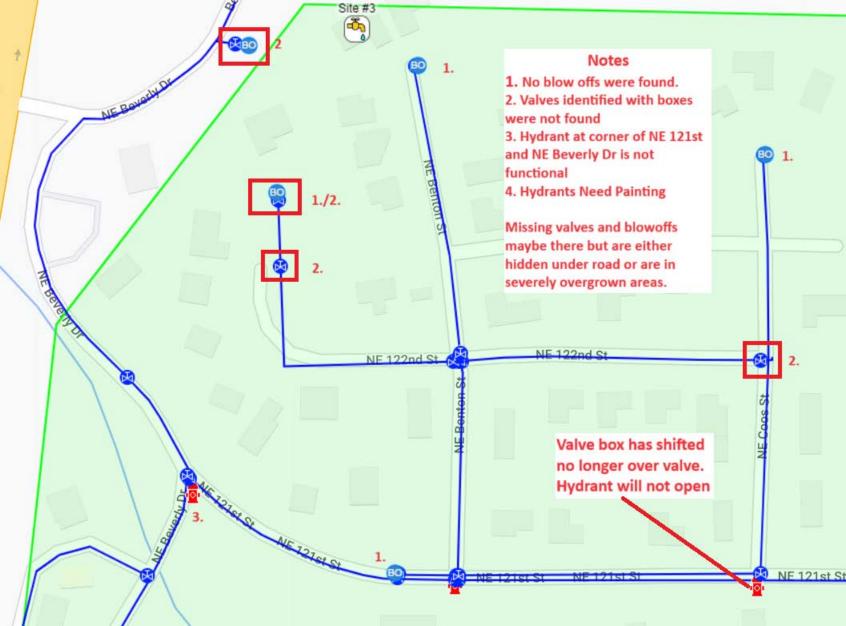
Secretary of State — Business Services Division 255 Capitol Street NE, Suite 180 Salem, OR 97310 <u>MunicipalFilings.SOS@sos.oregon.gov</u>

Filing fee (per ORS 297.285)

| Itolal expenditures (Pa | ŧΒ | (dall) | Ellingree |
|-------------------------|-----------|--------|-----------|
| \$0-\$50,000 | i a ta | | \$20 |
| \$50,001-\$150,000 | ÷. | | \$40 |

*This is a required field.

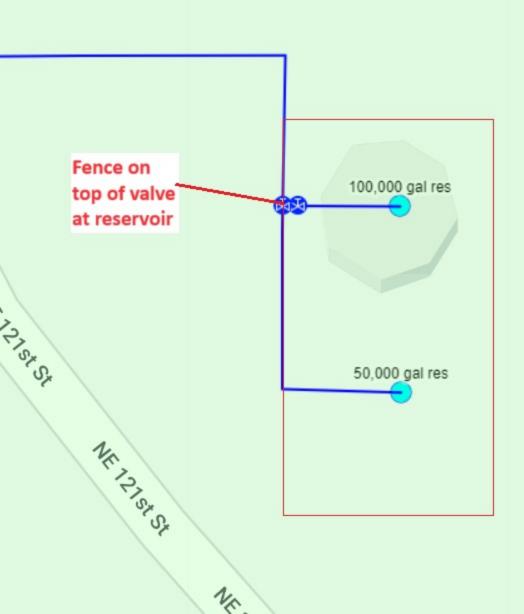
[†]If total expenditures/disbursements (Part B total, above) exceed \$150,000, the municipality must have an audit or review for this fiscal year (per ORS 297.435).













250 SW Taylor Street Portland, OR 97204 503-226-4211 nwnaturalwater.com

This is the annual Consumer Confidence Report (CCR) for your drinking water system. In this report, you can find general information regarding water quality testing, health information, and specific information regarding the water quality in your water system.

Educational & Health Information

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operation, and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are byproducts of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.
- Radioactive contaminants, which can be naturally-occurring or be the result of oil and gas production and mining activities.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immunocompromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline (1-800-426-4791).

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Hiland Water Corporation is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <u>www.epa.gov/safewater/lead.</u>

About Beverly Beach Water District and 2023 Sampling Results

Beverly Beach Water District 2023 Water Quality Report

Beverly Beach Water District was created to serve the residential community of Beverly Beach just south of Otter Rock, Oregon on Hwy 101. The Beverly Beach Water District is supplied by one conventional treatment plant on Wade Creek. Disinfection is added prior to distribution and filling the two reservoirs that total 150,000 gallons in storage. The State of Oregon has completed the assessment plan for our source which includes a map of where the water comes from, possible sources of contamination, and a review of the susceptibility of the source for contamination. This plan is available for public review.

We continually sample for many different chemicals and have found very little contamination. Contamination is anything other than pure water. We sample total coliform bacteria as an indicator of microorganisms that should not be present. The table below lists all the drinking water contaminants that we detected during the past calendar year or in our most recent tests as noted. Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline (1-800-426-4791).

| Regulated | MCLG | MCL | Our Water | Sample Date | Violation | Typical Source of Contaminant |
|--|---------|---------|--------------|-------------|-----------|---|
| Nitrate (ppm) | 10 | 10 | 0.526 | April 2023 | No | Runoff from fertilizer use; leaching from septic tanks, sewage; erosion of natural deposits |
| Total Haloacetic Acids (HAA5) (ppb) | 0 | 60 | 27.5 | April 2023 | No | Byproduct of drinking water disinfection |
| Total trihalomethanes (TTHM) (ppb) | 0 | 80 | 86.5 | April 2023 | Yes | Byproduct of drinking water disinfection |
| Lead (ppb) | 0 | 15 | 0 | Sept 2023 | No | Corrosion of household plumbing systems; Erosion of natural deposits. |
| Copper (ppm) | 0 | 1.3 | 0 | Sept 2023 | No | Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives. |
| Volatile Organic Compounds (VOC)* | Various | Various | ND | April 2023 | No | Various |

For a complete list of sample results for this system, visit https://yourwater.oregon.gov/chems.php?pwsno=00568

* Summary of tests taken; no analytes were detected in these batches. Maximum Contaminant Level Goal (MCLG): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Maximum Contaminant Level (MCL): The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow. Treatment Technique (TT): A required process intended to reduce the level of a contaminant in drinking water.

Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants. Maximum Residual Disinfectant Level Goal (MRDLG): The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contamination.

N/A: not applicable ND: not detectable at testing limit **ppm:** parts per million or milligrams per liter **ppb:** parts per billion or micrograms per liter **pCi/L:** picocuries per liter (a measure of radiation)

<u>Violations</u>: We had one (1) reporting violation in 2023. These reporting issue has since been resolved; water quality was never impacted.

For additional information about Hiland Water Services, please visit our website at <u>www.hilandwater.com</u> or contact us via phone or email. If you would like to attend any Beverly Beach WD meetings, please call our office for dates and times.

General Information & CCR Questions

Hiland Water Services – Compliance Department Toll-free: 1 (855) 554-8333 Email: <u>testing@hilandwater.com</u>